

8244 DECT Handset OXO Connect

User Manual

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This document describes the services offered by the 8244 DECT handset connected to an OXO Connect or OXO Connect Evolution system.

Your phone can be connected to an IBS, IP-xBS, or IP-DECT radio base station depending on the company telephone system. Some features depend on the type of radio base station you are connected to. The main document describes the phone's features when connected to an IBS or IP-xBS radio base station. A specific chapter is used to describe features when connected in E-GAP mode (IP DECT) or to a GAP compatible radio base station (see chapter: Using the telephone in E-GAP or GAP mode).

Operating conditions

This approved DECT telephone is intended to be used with an Alcatel-Lucent Enterprise cordless PABX. The following conditions must be respected, notably concerning the use of radioelectric frequencies:

- Changes or modifications to the equipment not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.
- To limit the risk of interference, people with pacemakers must keep the wireless telephone away from their equipment (minimum distance of 15 cm/6 inches).
- It is recommended to follow the standard acceptance procedures before using this equipment in human safety critical areas (hospitals...).
- DECT equipment can only be used to establish links between fixed points if these links are temporary.
- The conditions of access to a DECT equipment telepoint network shall be stipulated by contract with the operator of the authorized telepoint network concerned.
- Your device is IP40 compliant. Do not expose this equipment to severe conditions (rain, sea air, dust, etc.).
- Switch off the telephone before changing the battery.
- You must not switch on or use your telephone near gas or inflammable liquids.
- The headset includes magnetic elements that may attract sharp metallic objects.
- To prevent possible hearing damage, do not listen at high volume levels for long periods.
- There is a danger of explosion if the battery is replaced incorrectly. Use only recommended battery: Alcatel-Lucent Enterprise 3BN67332AA (Dongguan DRN New Energy Co. Ltd. RTR001FXX - Zhongshan Tianmao Battery Co. Ltd. BP1709/A - Li-ion 3.7V 1100mAh 4.1Wh).
- The mains power socket used must be close to the charger/holder and easily accessible, so that it can be used as an 'on/off' facility.
- Charge the battery for about 6 hours before initial use.
- Use only recommended charging units:
 - 82x4 DECT Handset desktop charger (3BN67371AA).
 - 82x4 DECT Handset dual desktop charger (3BN67372AA).

With the following Power Supply Units:

- 8232 DECT Handset Desktop charger PSU Europe (3BN67335AA)
Ten Pao (Model S005AYV0500100) – efficiency level VI (rating I/P:AC 100-240V, 0.2A; O/P: DC 5V, 1A).
- 8232 DECT Handset Desktop charger PSU WW (3BN67336AA)
Ten Pao (Model S008ACM0500100 with UK,US,AUS plugs) – efficiency level VI (rating I/P:AC 100-240V, 0.3A; O/P:DC 5V, 1A).
- DECT Desktop chargers PSU India (3BN67377AA)
Ten Pao (Model S005AYI0500100) – efficiency level VI (rating I/P:AC 100-240V, 0.2A; O/P: DC 5V, 1A).

The labels and icons presented in this document are not contractually binding and may be modified without prior warning. The labels and icons displayed on your phone depend on the system to which you are connected and may differ from those specified in this document.

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1 Getting to know your telephone

1.1 Phone description



1



- Make a call.
- Answer the call.
- Long press (feature depending on the system): redial last number or access the redial list.
- Switching between two calls (Broker call).

2



- Switch off ringer.
- Hang up.
- Long press: switch on the phone / switch off the phone.

3

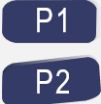


- Access MENU.

4



- Return to previous menu.
- Erase a character.
- Delete an entire field.

5		- OK: confirm. - Left, right, up, down arrows: navigate. - Access MENU: press the 'OK' key to directly open the menu associated with the status of the handset (depending on the selected status icon - voicemail, missed call, ringing...).
6		Fixed softkeys. The following icons are displayed depending on the status of the handset. Select the corresponding softkey to access the feature. Short press during communication: activate/deactivate the loudspeaker.
		Short press: access the company directory (access the dial by name feature).
		In communication mode: activate/deactivate the mute feature (short press). No feature is associated with this key in idle mode.
		- Short press in idle state: access the ringer and vibrate adjustment feature. - Long press in idle state: activate/deactivate vibrate feature ⁽¹⁾.
		- Short press during incoming call (ringing): answer the incoming call in loudspeaker mode. - Short press during communication: activate/deactivate the loudspeaker
7		Long press (features depending on the system): access to personal directory.
8		Back to homepage.
9		Programmable keys (P1 and P2 keys).
10		- Short press: increase the volume of the ring tone during an incoming call (8 steps) or increase the volume of the earpiece or loudspeaker during a conversation (8 steps). - Long press in conversation: activate/deactivate the loudspeaker.
11		- Short press: decrease the volume of the ring tone during an incoming call (8 steps) or decrease the volume of the earpiece or loudspeaker during a conversation (8 steps). - Long press in conversation: activate/deactivate the mute feature.
12		- Short press: press on this key to light up the screen when the phone is in idle state. - Long press: lock/unlock keypad.
13		Emergency calls.
14		3.5 mm, 4-pole jack (TRRS standards: CTIA).

15

LED

- Green steady: the phone is on the charger and the battery is fully charged.
- Red steady: the phone is on the charger and the battery is charging.
- Slow orange flashing: telephonic event such as unread message, missed call, etc.
- Rapid orange flashing: incoming call.
- Slow Red flashing: out of coverage.
- Rapid red flashing: low battery warning (low battery is signaled when battery level reaches 10%). Put the handset on its charger.
- Rapid color changing: upgrade version (flashing).
- Slow blue flashing: Bluetooth® is activated.

16

- Clip to hook your phone on your belt. You can remove the clip and use a cover instead (sold separately).

17

- The battery cover.

18

- Wideband earpiece.

19

- Wideband microphone.

⁽¹⁾ Depending on the handset's settings.

1.2 Status icons

The status icons are displayed on the welcome screen and indicate the status of the telephone.

When selected, the icons are displayed in white on a blue background:  -> .

	 Battery charge level ( >  >  > ).
	 In charge (Flashing icon).
	 New event(s) - callback request, voice mail, text mail, missed call.
	 Vibrate mode active.
	 Ringer active.
	 Ringer disabled.
	 Progressive ringing enabled.
	 Loudspeaker on (in conversation).
	 Mute on (in conversation).
	 Telephone locked.
	 Call diversion activated.
	 Indicates a pending calendar notification.
	 Appointment programmed.
	 Alarm active icon.
	 Bluetooth® enabled.
	 Bluetooth® connected to a device.
	 Bluetooth® audio active with a connected device.
	 Radio reception quality - Normal power mode.
	 Radio reception quality - 50 mW Power mode.

You can obtain details on the status icons from the tooltips that appear on the welcome screen when you use the navigator.



Press the 'OK' key to directly open the menu associated with the status of the handset (depending on the selected status icon - voicemail, missed call, ringing...).



In the rest of the document, all icons are described in their unselected state.

1.3 MENU icons

The MENU is accessible from the welcome screen by pressing the Menu key.



It provides access to all the functions available on your system.

When selected, the icons are displayed in white on a blue background:  → .

		Contacts Manage your personal directory and access the company directory.
		Dialed Call back one of the last numbers dialed.
		Forward Divert your calls to voicemail or another number. Cancelling all forwards.
		Messages Access the messaging portal. - Consult and send voice and text messages. - Access the call log.
		Pick-up Answer a call intended for another telephone.
		Alarms Schedule an appointment or a permanent appointment.
		Lock Lock/unlock the set.
		Services Access the services configuration of the handset (melody, ring level, auto answer, language, password).
		Settings Access the general settings of the phone (audio settings, keys, screensaver, dock settings, language, select system, reset settings, status).
		Calendar Access the calendar.
		Install (password protected) Installation.
		Alarm Settings (password protected) alarm settings menu.

In the rest of the document, all icons are described in their unselected state.

1.4 Call icons

When selected, the icons are displayed in white on a blue background:  → .

		Making a call. The example is given for the first call (line 1).
		Receiving a call. The example is given for the first call (line 1).
		Call on hold. The example is given for the first call (line 1). When you make a second call, your first contact is put on hold.
		Sending text messages.
		Reading messages.
		Accessing the directories.
		Transferring a call.
		Switching to DTMF signals.
		Setting up a conference.
		Immediate forwarding.
		Forwarding calls to your voice message service.
		Canceling forward.
		Parking an external communication.
		Additional options (Features depending on the system).
		Record the conversation.
		Manual hold.
		Cancel enquiry.

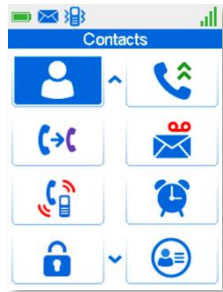
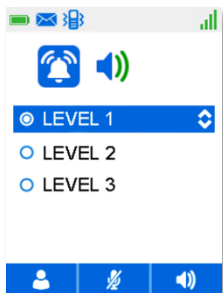
In the event of a multiple call, the icons have symbols (such as numbers) to distinguish between the different callers.

Example: first call is on hold, second call is ongoing  / .

In the rest of the document, all icons are described in their unselected state.

1.5 Accessing the MENU and navigating

The screen descriptions are given as examples and are not exact representations of what can be displayed on your handset.

Access the menu.	 Press the Access menu key (short press).	
Select a function in the MENU.	 Use the navigator keys and press the OK key to select a function.	
Navigating within a function.	 You can move horizontally along the various icons within the function. OR  You can move vertically along the various labels within the function. Press the OK key to validate your choice.	

Press the 'OK' key to directly open the menu associated with the status of the handset (depending on the selected status icon - voicemail, missed call, ringing...).



1.6 Handset in icon display mode

Your phone can be configured to display icons or labels for software key. All descriptions in this user documentation refer to the handset in icon display mode. To ensure that your set matches the documentation make sure the phone is configured correctly.

To activate the icon display mode:

	• Access MENU.
	• <i>Settings</i>
	• <i>Keys</i>
	• <i>Soft key display</i>
	• <i>Icon</i>

1.7 Alphabetic keypad

Your phone is equipped with alphanumeric keyboard.

- Enter alphabetic characters: the number pad keys have letters that you can display by successive presses.
Example: press '8' twice to display the letter 'U'.
- Long press the # key to switch from lowercase letters mode to uppercase letters mode, and from uppercase letters mode to numbering mode.
- *Symbol*: select this softkey to display special characters. Use the navigation keys to select a character and insert it by pressing the OK key.

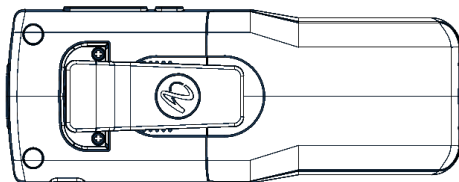


- Use navigation keys to move the cursor into the text.
-  Use this key to delete the last entered character.

2 Getting started

In order to have a fully operational 8244 DECT handset, make sure that you have the following items with your handset: the battery, the AC/DC adapter, and the power supply.

2.1 Unboxing



- The 8244 DECT Handset with the fixed belt clip.
- The battery.
- The battery cover.

The safety and regulatory instructions to be read carefully.

A desk charger for your phone is needed (single or dual charger). The charger is sold separately.

2.2 Installing the battery in the telephone

If the belt clip is installed, you must lift it up and maintain it in this position during the operation.	
Lift up the cover.	
Inserting the battery: • Position the battery 'connectors' side as shown in the drawing (A). • Terminate the installation of the battery in its compartment by pressing as shown in the drawing (B).	
Replace the cover.	

2.3 Installing the memory card

The handset SD card stores handset configuration data and, depending on your system, may also store subscription data. Please refer to the system administrator for more details.

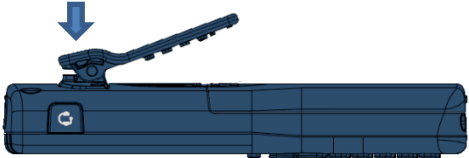
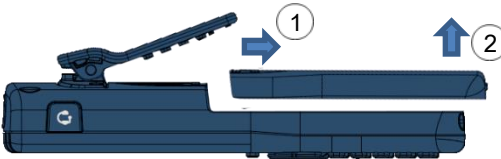
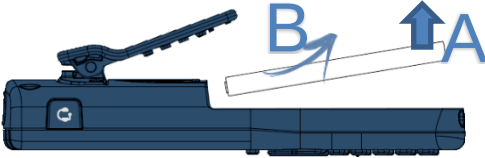
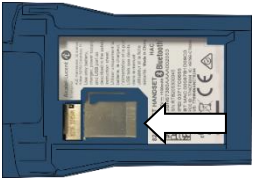
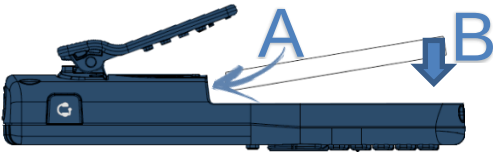
The SD card allows up to 500 contacts and 200 messages.

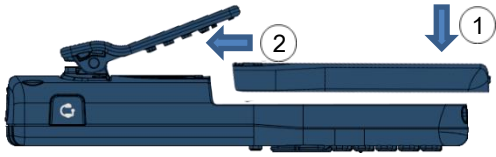
You must be in possession of the memory card for your phone.

The supported Micro SD memory cards are:

- Kingston: 2, 4, 8 & 16 GB – Class 4 & 10,
- Trancend 2, 4, 8 & 16 GB – Class 4 & 10.

The SD card must be in FAT format. Please format the SD card if necessary. When installing a SD card for the first time in the handset (card that has never been used with the handset), it is recommended to use an empty SD card or one containing only the OPT.bin file. Otherwise, the data on the inserted SD card can be deleted by the handset.

Switch off the handset.	
If the belt clip is installed, you must lift it up and maintain it in this position during the operation.	
Lift up the cover.	
Remove the battery from its compartment as shown in the drawing.	
Slide in the memory card from under the two small crescents and press it as shown in figure.	
Position the battery 'connectors' side as shown in the drawing (A). Terminate the installation of the battery in its compartment by pressing as shown in the drawing (B).	

Replace the cover.	
Switch on the handset	

Dropping the handset may cause the memory card to dislodge inside the handset. When this happens, the user will be warned via an audible warning signal every 5 seconds, and the message 'Check memory card' is given. Please insert the memory card correctly in the handset.

2.4 Charging your telephone battery

The charger is sold separately.



2.4.1 Charging the battery on a single charger

Place the handset into the support facing you, as shown in the picture. Plug the USB cable into the AC/DC adaptor. Plug the AC/DC adaptor into the mains power supply.

The AC/DC adaptor is not provided with the set. Please contact your provider for a recommended AC/DC adaptor.

Depending on the configuration of the handset, a beep is emitted when charging begins. The battery status icon flashes and the LED lights up.

- Green steady: the phone is on the charger and the battery is fully charged.
- Red steady: the phone is on the charger and the battery is charging.
- You can configure how the handset behaves when it is installed on the charger using the settings menu. Refer to the chapter on configuring your telephone: Adjusting your telephone functions.

2.4.2 Charging the battery on a dual charger

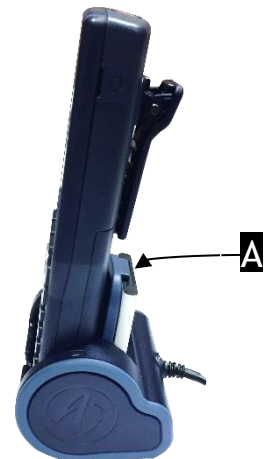
Place the handset into the Dual Charger front slot facing you.

If you have a spare battery, you can charge it at the same time. Place the spare battery pack in the back slot, charging contacts down. Push the spare battery forward and downward under the clip to keep it on charge (A).

The AC/DC adaptor is not provided with the set. Please contact your provider for a recommended AC/DC adaptor.

Depending on the configuration of the handset, a beep is emitted when charging begins. The battery status icon flashes and the LED lights up. If a spare battery is on charge, a dedicated LED on the charger lights up.

- Green steady: the battery is fully charged.
- Red steady: battery charging.



To remove the spare battery, push it down and backward to unclip it.

- You can configure how the handset behaves when it is installed on the charger using the settings menu. Refer to the chapter on configuring your telephone: Adjusting your telephone functions.

2.4.3 LED

- Green steady: the battery is fully charged.
- Red steady: battery charging.

Recharge your telephone battery regularly. The telephone can be on or off when recharging the battery. If the telephone is to remain unused or out of its charger for several weeks, remove the battery and store it separately.

The battery charging time is usually less than 3 hours. Charging time depends on the power source where the cable USB is plugged (computer, AC/DC adapter, ...).

The charging time for the spare battery is usually 6 hours.

2.4.4 Autonomy of your telephone

On standby in the radio coverage zone	Up to 160 hours.
In continuous conversation	Up to 17 hours.

Switch off the telephone before changing the battery.

2.5 Switching on your telephone

- Press the switch on/off key (long press).
- Your telephone is switched on.



If the display fails to light up or the battery icon is flashing, recharge the battery.

If the radio reception icon doesn't appear on the telephone display:

- Check that you are in an area covered (if you are not, move close to a radio access point).
- Check that the telephone is properly installed in the system (consult the PABX manager).

Auto install?: if the display indicates this message, please contact your installation technician or consult the following chapter: Registering the telephone.

2.6 Switching off your telephone

- Press the switch on/off key (long press).
- Confirm switching off: *Yes*.
- Your telephone is switched off.



3 Using your telephone

3.1 Messaging portal

The messaging portal allows you to access and manage features such as the call log, text messaging and voice messages.

	When you have received a new event (new voice message, new text message or new missed call) the message icon is displayed in the status bar. Information about the event is displayed on the screen. The orange LED on your telephone flashes to indicate that you have a new request. You are alerted by a special tone. The event priority is (high to low): callback request, voice message, text message and missed call.
---	---

Accessing the messaging portal

	If the message icon in the status bar from the welcome screen is not selected, select it by using the left/right navigation keys. Press the OK key to access the messaging portal. New events are automatically displayed.
or	
	Access MENU.
	<i>Messages</i> Access the messaging portal.

Accessing the features of the messaging portal

	Use the left/right navigation keys to select the desired tab.		
	<i>Call log</i>: access the call log. Enter your password if required (depending on the system configuration and your preferences).		
	<table border="1"> <tr> <td data-bbox="343 1489 478 1556">  </td><td data-bbox="478 1489 1495 1556">Consult missed calls.</td></tr> </table>		Consult missed calls.
	Consult missed calls.		
	<table border="1"> <tr> <td data-bbox="343 1556 478 1624">  </td><td data-bbox="478 1556 1495 1624">Consulting all calls</td></tr> </table>		Consulting all calls
	Consulting all calls		
	<i>Read msg</i>: access the voice mail (Inbox). Enter your password if required (depending on the system configuration and your preferences).		
	<i>Send msg</i>: access the voice mail (send box). Enter your password if required (depending on the system configuration and your preferences).		
	<i>Read a msg?</i>: access the text mail (Inbox). Enter your password if required (depending on the system configuration and your preferences).		



	• <i>Send msg</i>: access the text mail (send box). Enter your password if required (depending on the system configuration and your preferences).
	• Use the up-down navigation keys to select an event and press OK to open it.

Unread events are in bold.

Actions available from the messaging portal

The actions you can perform when you access the messaging portal depend on the selected tab and the state of the event (new or acknowledged).

	• Use the up-down navigation keys to select the action and press OK
	• <i>Read</i>: Read the selected event. • <i>Ack all</i>: Acknowledge all events of the selected tab as read. • <i>Delete all</i>: Delete all events of the selected tab. • <i>Send msg</i>: Send a voice or text message. • <i>Call</i>: Call the contact, originator of the event. • <i>Clear</i>: Delete one call log event. • <i>Read+</i>: Display additional information about the call. • <i>Pers Sp Dial</i>: Save the contact on your personal phonebook.

When you consult a new event (call log, instant message or voice message), the event is automatically acknowledged. However, you can choose to acknowledge all events without consulting them.

When consulting an event (call log, instant message or voice message), you can delete the event once you have consulted it. However, you can choose to delete all events in one go.

Enable or disable the authentication

If authentication is enabled, you have to enter your personal password when you consult the call log, voice or text messages, send a new voice message, ack all or delete all new events.

The password information is retained for a few seconds so that if you quit the messaging portal you can access it again after a few seconds without having to re-enter your password. The length of this time-out depends on your system configuration. For more information, contact your installer or administrator.

You can change the setting so that you don't have to enter a password each time you want to access the messaging portal features.

To enable or disable the authentication if authorised by the administrator:

	Access MENU.
	<i>Services</i>
	<i>User options</i>
	<i>Auth</i>
	- Enable or disable the authentication. Your personal password is required to disable it. - Press or select OK to confirm.

3.2 Making a call

	Dial.
	Send the call.

To make an external call, dial the outside line access code before dialing your contact number.

You are in communication:

	Hang up.
---	--

3.3 Calling from your personal directory

		Quick access:
	Access MENU.	 long press
	<i>Contacts</i>	
	<i>Pers Sp Dial</i> - Validate access to the 'personal directory '.	
	Select the name of the person you wish to call.	
	Send the call.	

3.4 Calling your caller by name (company directory)

		Quick access:
	Access MENU.	
	<i>Contacts</i>	
	<i>Directory</i>	
	- Enter the first letters of your contact's name. - Apply.	
	Select the desired name.	
	Send the call.	

If several names come up, you can refine the search by entering the successive letters (second, third, etc.) of the name you are looking for.

Press 1 when you do not know one of the letters of the name.

 For fast access to this function from the home screen page, press the directory key...

3.5 Calling using speed dial key

	If you have defined a speed dial key on P1 or P2 key, short or long press, you can use it to call your associated number (see chapter: Define speed dial P1/P2 keys (long and short press)).
	

3.6 Receiving a call

You are receiving a call.

 or 	Use one of the following: - Answer the call by selecting the 'answer' key or the 'OK' key. - Pick up the phone from the charger (depending on the handset's settings).
	Disabling the ringer: press the hang up key when your telephone rings: it is still possible to answer by pressing the off hook key.
Speak.	
	Hang up.

The ringer does not ring if:

- The vibrate mode is active, the vibrate mode active icon is displayed on the screen saver.
- The ringer is disabled, the ringer disabled icon is displayed on the screen saver.

You can use a headset with your phone. If you want the headset to ring only when receiving an incoming call, you must activate the headset mode.

3.7 Redialing

3.7.1 Call back one of the last numbers dialed

		Quick access:
	Access MENU.	 long press ⁽¹⁾
	<i>Dialed</i>	
	Select the number in the list.	
	Display information about the selected contact (number, date of the last call).	
 or 	Send the call.	

⁽¹⁾Depends on the system configuration.

3.8 Requesting automatic callback if internal number is busy

	<i>Callback ?</i>
---	---

To cancel the automatic callback request, enter the 'Cancel automatic callback' function code.

3.9 Call log

3.9.1 Access the call log.

	Access MENU.
	<i>Messages</i> Access the messaging portal.
	<i>Call log</i> - Confirm.
	Enter your password (if required) and apply.
 	Consulting all calls. x: Missed calls. <: Incoming calls. >: Outgoing calls.
 	Consult missed calls.

3.9.2 Call back the contact

	Select the contact to call. Information about the call is displayed.
	- Press ok key to open menu. <i>Call</i>

3.9.3 Delete one call log event

	Select the contact to delete. Information about the call is displayed.
	- Press ok key to open menu. <i>Clear</i>

3.9.4 Add a number to your personal directory

	Select the contact. Information about the call is displayed.
	- Press ok key to open menu. <i>Pers Sp Dial</i>

3.9.5 Display additional information about the call

	Select the contact. Information about the call is displayed.
	- Press ok key to open menu. <i>Read+</i>

3.9.6 Acknowledge all missed calls

	<i>Ack all</i>
---	--

3.9.7 Delete all events from the call log

	<i>Delete all</i>
---	---

3.10 callback requests

	When you have received a message, the message icon is displayed on the welcome screen. The orange LED on your telephone flashes to indicate there is a message.
---	---

 	display of callback requests.
--	---

	The message icon disappears once all new events have been consulted.
---	--

3.11 Consulting your voice mailbox

	When you have received a message, the message icon is displayed on the welcome screen. The orange LED on your telephone flashes to indicate there is a message.
	The number of new vocal messages is displayed in the phone notification area.
OR	
	Access MENU.
	<i>Messages</i> Access the messaging portal.
	<i>Voice mails</i> - Confirm.
	Enter your password (if required) and apply.
Display number of new and old messages.	
	<i>Play new</i>

To access voice mail functions: you can move horizontally along the various icons.

						
①	②	③	④	⑤	⑥	⑦
						
①	<i>Play new</i>: listen to the messages.					
②	<i>Clear</i>: delete the current message.					
③	<i>Call back</i>: call back the person who left the message.					
④	<i>Send copy</i>: send a copy of a message.					
⑤*	<i>Pause/Play</i>: pause while listening to message.					
⑥*	<i>Backward</i>: go back 10 seconds.					
⑦*	<i>Forward</i>: go forward 10 seconds.					

*Displayed while listening to a message.

	The message icon disappears once all new events have been consulted.
---	--

3.12 Consulting text messages

	When you have received a message, the message icon is displayed on the welcome screen. The orange LED on your telephone flashes to indicate there is a message.
	The number of new vocal messages is displayed in the phone notification area.
OR	
	Access MENU.
	<i>Messages</i> Access the messaging portal.
	<i>Text mails</i> - Confirm.
	Enter your password (if required) and apply.
Read the messages:	
	- Select a message to read. - Confirm.
	<i>Read a msg ?</i> Confirm access to the 'read messages' option.
	From the 'options' menu, you can delete the message, callback the message sender, reply to the message or save the message sender's number in your list of personal contacts.
	The message icon disappears once all new events have been consulted.

3.13 Sending a text message to an internal contact

	Access MENU.
	<i>Messages</i> Access the messaging portal.
	<i>Text mails</i> - Confirm.
	Enter your password (if required) and apply.
	If you have one or more unread messages, select the following menu: <i>Send a msg</i> - Confirm.
	Dial the number.

	Confirm.
	Select the message to be sent.
	Apply.
The following 27 predefined messages exist:	
1 CALL ME BACK	15 MEETING ON ____ (*)
2 CALL ME BACK TOMORROW	16 MEETING ON ____ AT _:_ (*)
3 CALL ME BACK AT _:_ (*)	17 OUT FOR A WHILE
4 CALL BACK ____ (*)	18 ABSENT FOR THE REST OF THE DAY
5 CALL THE ATTENDANT	19 ABSENT, BACK AT _:_ (*)
6 CALL THE SECRETARY	20 ABSENT, BACK ON ____ AT _:_ (*)
7 I WILL CALL BACK AT _:_ (*)	21 ON VACATION, BACK ON ____ (*)
8 USE PAGING	22 EXTERNAL MEETING
9 PLEASE FETCH YOUR FAX	23 EXTERNAL MEETING, BACK ON ____ (*)
10 PLEASE FETCH YOUR MAIL	24 I AM IN ROOM NR ____ (*)
11 PLEASE CANCEL YOUR FORWARDING	25 IN A MEETING - DO NOT DISTURB
12 VISITORS ARE WAITING	26 AT LUNCH
13 YOU ARE EXPECTED AT RECEPTION	27 INDISPOSED
14 MEETING AT _:_ (*)	(*) Messages to be completed using numeric keypad
If selected message has to be completed:	
	Confirm access to the message to be completed.
	- Complete the message. - Apply.



When editing a message to be completed you can use the delete key to delete any entered characters. The navigation keys let you move the cursor in an input field.

3.14 Send a voice message copy

	Access MENU.
	<i>Messages</i> Access the messaging portal.
 	<i>Voice mails</i> - Confirm.
	Enter your password (if required) and apply.
	Select the message to copy.

	• <i>Send copy</i>
	• Validate your choice.
	• Dial the number.
	• Press the OK key to confirm the input.*
	• Confirm. • Press the OK key to send the message.

* When sending a copy of the message, you can also record a comment to join to the copy:

	• <i>Rec comment</i> • Confirm.
	• <i>Record</i> • Confirm. • Start recording.
Recording in progress.	
	• <i>Stop</i>
	Use one of the following: • <i>Ok</i>: confirm the message. • <i>Listen</i>: listen to the recorded message. • <i>Record</i>: record a new message.

While the message is being recorded, you can select other functions with the navigate-up-down key (*Stop, Pause, Record*).

3.15 Sending a recorded message to a number or a distribution list

	• Access MENU.
	• <i>Messages</i> Access the messaging portal.
	• <i>Voice mails</i> • Confirm.
	• Enter your password (if required) and apply.
	• <i>Send msg</i> • Confirm.
	• Dial the destination number.

	• Apply.
	• Select the message to be sent. • Confirm.
Distribution lists: • 000: the message is sent to all voice mailboxes. • 001 to 050: the message is sent to a group of voice mailboxes.	
To record the message:	
	• <i>Record</i> • Confirm.
Recording in progress.	
	• <i>Stop</i>
	• Use one of the following: ○ <i>Ok</i>: confirm the message. ○ <i>Listen</i>: listen to the recorded message. ○ <i>Record</i>: record a new message. • Send message.

While the message is being recorded, you can select other functions with the navigate-up-down key (*Stop, Pause, Record*).

3.16 Selecting calls to be forwarded

	• Access MENU.
	• <i>Forward</i>
	• Choose the type of calls to forward (all types of calls, internal or external calls). ○ <i>All calls</i> ○ <i>Extern calls</i> ○ <i>Local calls</i>

3.17 Forwarding calls to another number (immediate forward)

The number can be your home, mobile, voice mailbox or an internal extension (operator, etc.).

	• Access MENU.
	• <i>Forward</i> • Confirm access to immediate diversion.
	• <i>Fwd Imm</i> • Confirm.
	• Dial the destination number. • Confirm.

You can continue to make calls while your telephone is diverted.

General remark concerning diversions: you can only activate a single diversion on your telephone. Programming a new diversion will cancel the previous one.

3.18 Different types of diversions / Example of diversion on busy

3.18.1 Different types of diversions

You can initiate different types of forwarding from the call forward list.

	Access MENU.	
	<i>Forward</i>	
	Select the 'List of diversions' icon.	
	<i>Fwd Busy</i>	When you are in conversation and all your lines are busy, all your calls are diverted to the defined number.
	<i>Fwd DND</i>	Your telephone is momentarily inaccessible to all incoming calls.
	<i>Fwd Follow</i>	Your calls follow you when you are at another set.
	<i>Fwd to Pag</i>	Your calls are diverted to your portable radio paging handset.
	<i>Fwd Text Ans</i>	When a contact tries to call you, the text message you will have selected will be displayed on his or her phone screen.

3.18.2 Example of diversion on busy

	Access MENU.	
	<i>Forward</i>	
	Select the 'List of diversions' icon.	
	<i>Fwd Busy</i> - Confirm.	
	- Dial the destination number. - Confirm.	

3.19 Diverting calls to your voice mailbox

	Access MENU.	
	<i>Forward</i>	
	<i>Fwd Imm VMU</i> - Confirm.	

3.20 Cancelling all forwards

	Access MENU.
	<i>Forward</i>
 	<i>Fwd Cancel</i> - Confirm.

3.21 Activating/deactivating the personal assistant

As well as leaving a message in the voice mailbox, the personal assistant directs the caller to an internal number, an outside number, a mobile or the switchboard.

	Access MENU.
	<i>Services</i>
 	<i>Perso assist</i>
	<i>Forward ON</i>: to activate 'personal assistant'. <i>Forward OFF</i>: to deactivate 'personal assistant'. - Confirm.

If the personal assistant and immediate forwarding are activated simultaneously.

3.22 Personal assistant: reaching you with one number only

	Access MENU.
	<i>Services</i>
 	<i>Perso assist</i>
 	<i>Menu</i>
To select the type of forwarding.	
 	<i>Internal Nb</i> - Enter the name of a colleague or your assistant or any other name.

	• <i>External Nb</i> • Key in an outside number.
	• <i>Mobile Nb</i> • Key in the number of your mobile.
	• <i>Choice ON / Choice OFF</i> • Activate/deactivate the transfer to the switchboard.
	• Dial the number. • Apply.

3.23 Answering the general bell

When the operator is absent, incoming external calls are diverted to a general bell. You can answer these calls:

	• Access MENU.
	• <i>Pick-up</i>
	• <i>Ans Gen Bell</i>
	• Confirm.

3.24 Call pick-up

You hear a telephone ringing in an office where no-one can answer. If authorised, you can answer the call on your own telephone.

	• Access MENU.
	• <i>Pick-up</i>
	• <i>Pick-up Ind</i>
	• Enter number of ringing telephone.
	• Apply.

If the telephone ringing is not in your pick-up group:



- *Pick-up Grp*

The system can be configured to prevent call pick-up on some telephones.

3.25 Hunting groups

Hunting group call

Some phone sets can be associated to form a group. You can contact any one of them by dialling the group number.

Belonging to a group does not affect the management of direct calls. A specific telephone within a group can always be called by using its own number.

Temporary exit from your hunting group

	• Code of the 'Group exit' function (default code: 796).
	• Enable the feature.
	• Enter your group number.
	• Request accepted: <i>Withdrw accepted.</i>

Return into your group

	• Code of the 'Return to group' function (default code: 797).
	• Enable the feature.
	• Enter your group number.
	• Request accepted: <i>Cancel withdrw acc.</i>

3.26 Diverting hunting group calls

You can divert your own group calls:

	• Code of the 'Group call diversion' function (default code: 795).
	• Enable the feature.
	• Number of diversion telephone.
	• Diversion acknowledgement is displayed.

To cancel this function, refer to chapter: Cancelling all forwards.

4 During a conversation

During a call and without losing the connection, there are several ways to access the options offered by your system, using:

- The list of icons at the top of the screen (use the left-right navigation keys).
- The list of items at the bottom of the screen (use the up-down navigation keys when the call in progress or the call on hold is selected).

Icon Number	Icon Description	Item Description
1	Call in progress (phone with 1)	1 Call in progress.
2	Slot for second call (phone with 2)	2 Slot for second call (call in progress. / call waiting - if a second call is present.).
3	Contacts (person icon)	3 Contacts.
4	Transfer (phone with person icon)	4 Transfer.
5	Cancel second call (phone with red X)	5 Cancel second call.
6	Put through a second call (phone with person icon)	6 Put through a second call.
7	Voice frequency (phone with musical notes)	7 Voice frequency.
8	Conference (phone with group of people)	8 Conference.
9	Manual hold (phone with musical notes)	9 Manual hold.
10	Transfer to voicemail (phone with mail icon)	10 Transfer to voicemail.
11	Record the conversation (phone with microphone and red dot)	11 Record the conversation.
12	Park the call (phone with person icon and red X)	12 Park the call.

4.1 Make a second call

	• You are in conversation with one contact.
	• Dial the number.
	• Send the call.
	• The first call is on hold.

You can also initiate a second call by using the 'Second call' feature.

Recover the call on hold:

	• Hang up.
	• Your telephone rings.
	• Recover the call on hold.

4.2 Receiving a second call

You are in conversation and a caller is trying to contact you: a beep is sent and the caller's name is displayed for 3 seconds.

	Answer the call.
	The first call is on hold.

Over 3 seconds, move with the navigate-left-right key to the receiving a second call icon, to see the identity of the second caller (and off-hook if necessary): .

4.3 Switching between two calls (Broker call)

During a call, to recover the caller on hold:

	Recover the call on hold.
---	---

You can establish the identity of the waiting call without taking it by using the navigate-left-right key.

When you display the identity of the waiting call, you can also recover it:

	Display the caller's identity.
	Recover the call on hold.

4.4 Transferring a call

During a conversation, to transfer the call to another number:

You are in communication with a first caller:

	Call the recipient of the transfer.
	Send the call.

You are in conversation with the destination number:

	<i>Transfer</i> - Confirm.
---	---

The two callers are connected.

Blind transfer

After dialing the number of the recipient, you can use 'Transfer' to transfer the call directly without waiting for the person to answer. The transfer between two external parties and the transfer action by the on-hook key depends on the system configuration.

4.5 Three-way conference with internal and/or external contacts (conference)

During a conversation, a second call is on hold:

	• ☐ <i>Conference</i> • You are in conference mode.
---	---

Cancel conference and return to first contact (If conference is active.):

	• ☒ <i>Conference</i> • Confirm to cancel the conference.
---	--

End the conference with all participants.

	The conference has ended.
---	---------------------------

4.6 Placing an outside call on hold (parking)

You can park an outside caller in order to take the call on another set.

You are holding an external conversation.

	• <i>Park</i>
	• Number to be called.

Your caller is parked and hears the hold melody.

If you on-hook without entering the number of a call park destination set, the call will be parked on your set.

To recover your parked call:

	• Access MENU.
	• <i>Pick-up</i>
	• <i>Parking</i>
	• Dial the number of the handset that originated parking.

If the parked call is not recovered within a preset time (by default 1 minute 30), it is directed to the operator. However, this preset time can be modified by your administrator.

4.7 Activate/deactivate voice frequency

This feature depends on the system configuration. If necessary, contact your administrator. During a call, you sometimes have to send DTMF signals, for example, for a voice message service, an automatic switchboard or when remotely consulting an answering machine:

	You are in conversation with one contact.
---	---

To activate DTMF mode:

	☒ <i>MF code ?</i>
	To activate.
	Sending DTMF signals.

To deactivate DTMF mode:

	☐ <i>MF code ?</i>
	To deactivate.

5 Programming your telephone

5.1 Initializing your voice mailbox

Before starting initialization, make sure the administrator has created a voice mailbox.

	You can use the Message icon on the welcome screen to initialize your voice mailbox.
OR	
	Access MENU.
	<i>Messages</i>

	Confirm access to the voice mailbox.
	Enter your password and record your name in accordance with the spoken instructions.

Your personal code is used to access your voice mailbox and to lock your telephone.

A weak personal code with 6 identical digits (000000, 111111, etc.) or a simple sequence of 6 digits (012345, 123456, etc.) will be rejected by the system. The list of weak passwords provided does not contain all the possibilities.

5.2 Customizing your voice greeting

You can replace the greeting message by a personal message.

	Access MENU.
	<i>Services</i>
	<i>Mbx greeting</i> - Apply.
	<i>Custom ?</i> - Apply.
	<i>Record</i> - Apply.

While recording a comment you can select other functions using the navigate-up-down key.

To go back to the default message:

	• Access MENU.
	• <i>Services</i>
 	• <i>Mbx greeting</i> • Apply.
 	• <i>Default ?</i> • Apply.
	• <i>Yes</i> • Confirm default message.

5.3 Change your personal password

Your personal password is used to access the messaging portal and to lock your telephone.

	• Access MENU.
	• <i>Services</i>
 	• <i>User options</i>
 	• <i>Password</i>
	• Enter the old password. • Enter the new password. • Confirm.

Until your voice mailbox is activated, the default password is defined by the administrator. Please contact your administrator.

Each digit of the code is symbolized with an asterisk.

A weak personal code with 6 identical digits (000000, 111111, etc.) or a simple sequence of 6 digits (012345, 123456, etc.) will be rejected by the system. The list of weak passwords provided does not contain all the possibilities.

5.4 Adjusting the audio functions

You can select the ring tone for your telephone (6 choices) and adjust its volume (4 levels).

	Access MENU.
	<i>Services</i>
	<i>Phone set</i>

5.4.1 Choose the tune

 	<i>Ext. Melody</i> <i>Int. Melody</i> - Select the ring tone for internal or external incoming calls.
	- Select the melody of your choice. - Apply.

5.4.2 Adjusting the ringer volume

	<i>Ring. level</i>
	- Select the volume of your choice. - Apply.

	Return to idle.
---	---

5.4.3 Adjust the buzzer/ringer mode according to your needs

	Press on the ringer/vibrate key (idle state).
	<i>Off</i>: Ringer and buzzer are deactivated. <i>Ring only</i>: Rings only. <i>Vibrate only</i>: The handset vibrates and doesn't ring. <i>Vibrate then ring</i>: The handset vibrates and then rings. <i>Vibrate and ring</i>: The handset vibrates and rings simultaneously.
	Apply (press the OK key or softkey: <i>Select</i>).

5.4.4 Switching rapidly from ring mode to vibrate mode and vice-versa

This feature is available if the ring shortcut option is activated in the handset settings (see: adjusting your telephone functions).

	• Long press on the ringer/vibrate key.												
	You switch quickly from the current ring mode to vibrate mode and vice-versa. This feature depends on the current ringer/vibrate status of the handset. The first long press switches the handset to the corresponding mode. The second long press switches back to the current mode. <table><tr><td>Current mode</td><td>→ First long press on ringer/vibrate key ← Second long press on ringer/vibrate key</td></tr><tr><td><i>Off</i></td><td>↔ <i>Vibrate only</i></td></tr><tr><td><i>Vibrate then ring</i></td><td>↔ <i>Vibrate only</i></td></tr><tr><td><i>Vibrate only</i></td><td>↔ <i>Ring only</i></td></tr><tr><td><i>Vibrate and ring</i></td><td>↔ <i>Vibrate only</i></td></tr><tr><td><i>Ring only</i></td><td>↔ <i>Vibrate only</i></td></tr></table>	Current mode	→ First long press on ringer/vibrate key ← Second long press on ringer/vibrate key	<i>Off</i>	↔ <i>Vibrate only</i>	<i>Vibrate then ring</i>	↔ <i>Vibrate only</i>	<i>Vibrate only</i>	↔ <i>Ring only</i>	<i>Vibrate and ring</i>	↔ <i>Vibrate only</i>	<i>Ring only</i>	↔ <i>Vibrate only</i>
Current mode	→ First long press on ringer/vibrate key ← Second long press on ringer/vibrate key												
<i>Off</i>	↔ <i>Vibrate only</i>												
<i>Vibrate then ring</i>	↔ <i>Vibrate only</i>												
<i>Vibrate only</i>	↔ <i>Ring only</i>												
<i>Vibrate and ring</i>	↔ <i>Vibrate only</i>												
<i>Ring only</i>	↔ <i>Vibrate only</i>												
	When you turn the handset back on, the current mode will be the same as the mode selected before it was turned off. For example, you are in the following mode: vibrate only. You switch the handset off. When you restart the handset, the current mode will be: vibrate only. Long press on the ringer/vibrate key to switch the handset to ring only.												

5.5 Activating automatic answer on the headset

This mode allows you to answer calls automatically (without doing anything) and to direct the call to the external headset.

	Access MENU.
	Services
	Phone set
	Auto answer
	- Select active/inactive as you wish. - Apply.

5.6 Activating headset mode

You can use a headset with your phone. If you want the headset to ring only when receiving an incoming call, you must activate the headset mode:

	Access MENU.
	Settings

	• <i>Audio settings</i> • <i>Headset mode</i>
	• <i>On</i>

When activated only the headset rings (if plugged in).

5.7 Adjusting your telephone functions

	• Access MENU.
	• <i>Settings</i>
 	• Select the function* you want and use the On/Off softkeys to activate or deactivate the function.
OR	
	• Select the function* you want and press the OK key to enter the function menu to configure the function.
	• Return to idle.

* You can activate or disable the following functions:

5.7.1 Adjusting audio functions

	• Select the menu: <i>Audio settings</i> • Select the settings to activate/deactivate.
	• <i>Vibrate/Ring</i>: you can adjust the buzzer/ringer mode according to your needs. • <i>Ascending ringing</i>: activate or deactivate the ascending ringtone (Progressive ringing) (<i>On / Off</i>). • <i>Key sound</i>: define the keypad tone (off, click or tone). • <i>Message sound</i> → <i>Message Ringtone</i>: define the ringtone when you receive a new message. • <i>Message sound</i> → <i>Msg ringtone level</i>: define the ringtone level when you receive a new message. • <i>Confirmat. sound</i>: when a setting is updated, a confirmation sound is played. • <i>Coverage warning</i>: activate or deactivate a Bip emission when your phone is out of DECT area coverage (<i>On / Off</i>). • <i>Charger warning</i>: activate or deactivate Bip emission when placing handset on charger (<i>On / Off</i>). • <i>Low bat. warning</i>: activate or deactivate Bip emission when low battery level is reached (<i>On / Off</i>). • <i>Headset mode</i>: activate or deactivate the headset mode (<i>On / Off</i>). When activated only the headset rings (if plugged in). • <i>AGC</i>: activate or deactivate automatic gain control to enhance the sound depending on the quality of the audio signal (<i>On / Off</i>). • <i>Ring Shortcut</i>: activate or deactivate the ringer/vibrate key to quickly switch the ringer/vibrate mode (<i>On / Off</i>). • <i>Force calendar ring</i>: activate/deactivate an audio signal, regardless of the ringer setting, when you receive an appointment reminder.

5.7.2 Adjusting keypad

	- Select the menu: <i>Keys</i> - Select the settings to activate/deactivate.
	<i>Auto. keylock</i>: activate or deactivate the automatic keypad lock. Set the delay before the keypad is locked (15, 30, or 45 seconds 1, 2, 3, 4, or 5 minutes). To lock the keyboard when the screen is idle, select: <i>Lock on screen off</i>. <i>2s key repeat</i>: for people with a disability, increases the repeat-key delay for the dial by name feature. <i>Soft key display</i>: display icons or labels for software key (by default icons are displayed). <i>P1 short press / P1 long press / P2 short press / P2 long press</i>: define how your phone behaves when you short or long press P1 or P2 keys (<i>None</i>, <i>Call</i>, <i>Lock/unlock</i>, <i>Alarm ack.</i>, <i>Key Events</i>). <i>Call Configuration</i>: define speed dial P1/P2 keys (long and short press).

5.7.3 Other settings

	Select the settings to activate/deactivate.
	<i>Bluetooth</i>: access the Bluetooth® feature (enable/disable, search for devices, etc.). <i>Screensaver</i>: activate or deactivate the screensaver (<i>On / Off</i>). If the screensaver is activated, the time and date are displayed when handset is on charger. <i>Dock settings</i> → <i>In Dock</i>: define how your phone behaves when it is installed in the charger dock (<i>Power on in dock</i>, <i>Display lighting</i>, <i>Silent charging</i>). <i>Dock settings</i> → <i>On Pick-up</i>: define how your phone behaves when you pick it up it during charging (place on the charging holder (<i>Backlight on pickup</i>, <i>Off hook on pickup</i>)). <i>Language</i>: choose a language other than system language. <i>Select System</i>: selecting your telephone system. Your telephone can be programmed to function on 4 different DECT systems. To let the phone choose the best system, select: <i>Auto. select</i>. <i>Reset settings</i>: reset the setting and go back to the default settings. <i>Status</i>: to show Handset information such as the software version, the battery level, etc.

5.8 Selecting system language

	Access MENU.
	<i>Services</i>
	<i>User options</i>
	<i>Languages</i>
	- Select the language of your choice. - Apply (<i>Ok</i>).

The initial language selection is made automatically by the system.

5.9 Programming your personal directory

Your personal directory can contain up to 10 numbers.

	Access MENU.
	<i>Contacts</i>
	<i>Pers Sp Dial</i>
	Select the chosen card.
	Confirm (long press).
	- Enter the name. - Apply (<i>Ok</i>).
	- Enter the number. - Apply (<i>Ok</i>).

To key in the name: the keys in the keypad include letters that you can display by pressing them successively.

Example: press '8' twice to display the letter 'U'. Long press the # key to switch from lowercase letters mode to uppercase letters mode, and from uppercase letters mode to numbering mode.

 To delete a character, briefly press the delete key. To erase a field full of characters, hold down the erase key (long press).

5.10 Modifying a record in the personal directory

	Access MENU.
	<i>Contacts</i>
	<i>Pers Sp Dial</i>
	Select the record to be modified.
	Confirm (long press).
	- Modify the name. - Apply (<i>Ok</i>).
	- Modify the number. - Apply (<i>Ok</i>).

Long press the # key to switch from lowercase letters mode to uppercase letters mode, and from uppercase letters mode to numbering mode. Use the navigation keys to position on the character or digit to be modified.

 To delete a character, briefly press the delete key. To erase a field full of characters, hold down the erase key (long press).

5.11 Erase a record from the personal directory

	Access MENU.
	<i>Contacts</i>
	<i>Pers Sp Dial</i>
	Select the record to erase.
	Confirm (long press).
 	- Delete all characters. - Apply (<i>Ok</i>).
 	- Delete all numbers. - Apply (<i>Ok</i>).

5.12 Programming an appointment reminder

	Access MENU.
	<i>Alarms</i>
	<i>Temp Appt</i> - Temporary appointment: appointment within the next 24 hours. <i>Perm Appt</i> - Permanent appointment: daily appointments at the same time.
 	- Enter the time of the appointment. - Apply (<i>Ok</i>).
	At the programmed time, your telephone rings: press the 'OK' key to accept the appointment. The handset stops ringing. If you are in conversation, the display flashes, a tone is sent and you will hear a beep. After three unanswered calls, a temporary callback request will be cancelled but a permanent callback request will remain in memory. If your calls are diverted to another terminal, the diversion is not applied to the reminder call.

To cancel your appointment call-back request:

	Access MENU.
	<i>Alarms</i>
	Select the appointment to cancel.
	Delete time of appointment.
	Apply.

5.13 Configure the P1, P2 keys

A lock, speed dial, alarm acknowledgment or notification event (if authorized) feature can be associated with the P1 and P2 keys. Once configured these features can be accessed by a short or a long press.

For more information about alarm acknowledge or notification event, please consult: Live signal and notification management.

5.13.1 Define the feature to associate with the P1/P2 key

	Access MENU.
	<i>Settings</i>
	<i>Keys</i>
	<i>P1 short press / P1 long press / P2 short press / P2 long press</i>: select the key to configure.
	Set the type of feature (call, lock feature, Alarm acknowledge, notification event) you want to associate with each key and key press (short or long). The list of available features depends on the phone configuration (alarm acknowledge, notification event).

If you have linked the call feature to a P1 or P2 key, you have to configure the call feature (see chapter below).

5.13.2 Define speed dial P1/P2 keys (long and short press)

This menu lets configure the call feature by defining name and number of your contact, linked to a P1 or P2 key, long or short press. The call feature (speed dial) has to be linked to the P1 or P2 key to be activated (see chapter above).

	Access MENU.
	<i>Settings</i>
	<i>Keys</i>
	<i>Call Configuration</i>
	For each key and the kind of press (short or long), enter the name and the number of the contact you wish to associate with the P key.

5.14 Calendar

You can consult and manage an agenda on your phone.

5.14.1 Modify the agenda format

	• Access MENU.
	• Access the agenda menu.
	• <i>More</i> • <i>View week</i> > view of the week. • <i>View month</i> > view of the month.

5.14.2 Programming an appointment reminder

	• Access MENU.
	• Access the agenda menu.
	• Use one of the following: ◦ <i>Add</i> (or 'OK' key) ◦ Select a date in the month view using navigation key <i>Add</i> (or 'OK' key)
	• Enter date (the date is already set if you have selected it on the month view). • <i>Save</i> • Enter the beginning time. • <i>Save</i>
	• Choose the duration of the appointment. • <i>Select</i>
	• Enter the subject of the appointment (this field can be left empty). • <i>Save</i> • Enter the place of the appointment (this field can be left empty). • <i>Save</i>
	• Define when the reminder will be activated before the appointment. • <i>Select</i>

In the month view a day with a programmed appointment is displayed in blue.

When entering a text, a minimum of one character is required. Symbols can be inserted using the symbol software key and characters can be deleted using the back key or the clear software key.

5.14.3 View the details of an appointment

	Access MENU.
	Access the agenda menu.
	- Use one of the following: - Depending on the agenda view (month or week), select the day or the week when the appointment is defined. <i>More, Go to today</i>: display the current day or week. <i>More, Go to date</i>: display the day or the week of the entered date.
	<i>View</i> (month view only). - View the agenda for the selected date (month view only).
	Select the appointment of the day (in month view) or the appointment of the week (in week view).
	<i>View</i>

In the month view a day with a programmed appointment is displayed in blue.

5.14.4 Modify an appointment reminder

	Access MENU.
	Access the agenda menu.
	Select a date (month view only).
	<i>View</i> (month view only). - View the agenda for the selected date (month view only).
	Select the appointment of the day (in month view) or the appointment of the week (in week view).
	<i>View</i> <i>Edit</i>
Change the appointment by filling in the fields as described in the creation of appointments.	

5.14.5 Copying an appointment reminder

	Access MENU.
	Access the agenda menu.
	Select a date (month view only).
	<i>View</i> (month view only). - View the agenda for the selected date (month view only).

	Select the appointment of the day (in month view) or the appointment of the week (in week view).
	<i>View</i> <i>More</i> <i>Copy</i>
	Change the appointment by filling in the fields as described in the creation of appointments

5.14.6 Delete an appointment reminder

Delete a selected appointment

	Access MENU.
	Access the agenda menu.
	Select a date (month view only).
	<i>View</i> (month view only). - View the agenda for the selected date (month view only).
	Select the appointment of the day (in month view) or the appointment of the week (in week view).
	<i>View</i> <i>More</i> <i>Delete</i>
	Confirm deletion.

Delete old appointments / all appointments of a day, a week or a month / all appointments

	Access MENU.
	Access the agenda menu.
	You can select a date with the navigation keys (month view only). If you do not select a date, the current date is selected by default.
	<i>More</i>
	<i>Delete</i>
	<i>Delete old app. / Delete day app. / Delete week app. / Delete month app. / Delete all app.</i> Depending of your selection, you can delete all old appointments, all appointments of the current or selected day, all appointments of the current or selected week, all appointments of the current or selected month or all appointments.
	Confirm deletion.

5.15 Locking your telephone

Locking features on your terminal (System lock)

This service enables you to prohibit outside calls and any programming changes on your telephone:

	Access MENU.
	<i>Lock</i>
	Personal code (please refer to the administrator for your password).
	Apply.

Unlocking features on your terminal:

	Access <i>MENU</i>.
	<i>Lock</i>
	Apply.
	Personal code (please refer to the administrator for your password).
	Apply.

Locking your terminal (Key lock)

This service enables you to prevent your phone being used.

	Long press.
	Apply.

Unlock your terminal:

	Long press.
---	-------------

5.16 Configuring Bluetooth®

5.16.1 Enable/Disable Bluetooth®

	Access MENU.
	<i>Settings</i>
	<i>Bluetooth®</i>
	<i>Enable Bluetooth?</i>

	• <i>Yes / No</i>
---	---

When enabled, the unconnected Bluetooth® icon is displayed () and the Led flashes blue slowly.

5.16.2 Pairing Bluetooth® devices

This feature is used to detect Bluetooth® devices and to pair them.

	• Access MENU.
	• <i>Settings</i>
	• <i>Bluetooth®</i>
	• <i>Search for devices</i>
	Once the device is listed and named, you can launch the pairing on the device.
	• <i>Pair</i>
	Once paired, the message 'Bluetooth® connection established' is displayed on the screen and the Bluetooth® connected icon is displayed.

To manage the pairing, the Bluetooth® device must be in detectable mode. refer to your Bluetooth® device documentation to find out how to activate detectable mode.

5.16.3 Managing paired devices

This option allows you to list and to manage devices paired to the phone (up to 4 compatible devices).

	• Access MENU.
	• <i>Settings</i>
	• <i>Bluetooth®</i>
	• <i>Paired devices</i>
	The paired devices are displayed on the screen. The dotted device is the connected device. When selecting devices, you can connect/disconnect or change name, delete, delete all and see info details via the more menu.

5.17 Configure Dock settings

You can define how your phone behaves when it is intalled in the charger dock.

	Access MENU.
	<i>Settings</i>
	<i>Dock settings</i>
	- select from: <i>In Dock</i> <i>Power on in dock</i>: if set to yes, the handset will switch on when installed on the charger (if phone is switched off). <i>Display lighting</i>: if set to Off, screen remains off whatever the event (incoming call, message, voice mail, reboot). <i>Silent charging</i>: if activated, handset remains silent even if charger warning setting is set to on. <i>On Pick-up</i> <i>Backlight on pickup</i>: if set to yes, backlight of the display will switch on when handset picked up from the charger. <i>Off hook on pickup</i>: if set to yes, handset answers a call when picked up from the charger.
	Personal code.
	Apply.

6 Live signal and notification management

6.1 Introduction

Your handset offers services of DECT network-based automated monitoring systems. These services must be activated and configured by your administrator. Please contact your administrator before using these services.

- **Live signals:**
Live signals are calls that are made automatically (every 90 seconds by default) by the handset to the notification server. The information sent to the notification server allows the server to confirm that the handset is under coverage and is working.
- **Emergency calls or notification calls:**
Emergency calls are initiated by the user of the handset. They are used to notify the server of emergencies such as injuries or material damage when specific keys are pressed.
- **Key event calls:**
Key event calls are also initiated by users when pressing particular keys on the numeric keypad. These are designed to notify the server that certain tasks have been completed, for example, 'room is ready' in the case of a hotel application.
- **Status calls:**
Status calls are automatically established by the handset each time the handset is plugged into or removed from the charger and each time the handset is switched on and off.
- **Smart Beacon:**
The handset is able to send a signal to the server when the user enters in a Beacon area.

Only emergency and event calls can be initiated by the user. Live signals, status calls and smart Beacon alarms are visible to the user as these events are automatically made by the handset.

You can stop the alarm during a pre-alarm time defined by the administrator by clicking on the 'cancel' button. If an alarm is stopped by the user, no alarm can be triggered before the set can get in alarm condition, defined by the administrator (0, 5, 10 or 15 minutes).

To configure your handset to receive notification call, please contact your administrator or consult: 8AL90324ENAB "8244/8254/8262/8262Ex DECT Handset Alarms: Geolocation and notification Installation Manual".

6.2 Emergency calls

These calls are designed to send alarm signals easily in emergency situations. Typically, emergency situations involve injuries or material damage and have highest priority among all other alarm events and calls.

Notification calls are made by pressing the following keys:

	Press the function key (twice or press and hold) to activate the emergency notification call.
OR	
	Long press the OK key to activate the emergency notification call (depends on configuration).

The handset is communicating with the alarm server. The message that appears on the handset display will depend on your system configuration.

The normal call processing message is displayed on the screen and, depending on the configuration, the user may receive an acknowledgement or in conference message.

The notification calls are priority calls and can be performed in any handset status. Handset statuses are: idle, conversation, dialling, calling, configuration, put in charger, removed from charger. Any active call will be terminated as soon as a notification call is initiated. Notification calls will also interrupt any calls such as live, key event or status calls.

During the notification process, all user actions are ignored until communication is established with the alarm server. Then either the user or the alarm server can terminate the call and the handset will return to idle state and will be available to process any subsequent user calls.

6.3 Key event calls

This feature allows you to send an information message to the notification server by pressing particular keys on the numeric pad. This Key event call can only be performed when the handset is in idle state. A typical application of this feature could be to press a specific key when a room is ready in the case of a hotel application. Each long press on a different key will send a different message to the server.

	1, 2, 3, 4, 5, 6, 7, 8, 9, 0 (long press).
---	--

After activating the key event process, the user should wait until communication is established with the alarm server before pressing any key, to ensure it is functioning correctly. Then either the user or the alarm server can terminate the call and the handset will return to idle state and will be available to process any subsequent user calls.

If configured in the key setting options, P1 and P2 keys can be used as key events. The use of these keys is equivalent to:

P keys	equivalent keys
P1 short press	1
P1 long press	2
P2 short press	3
P2 long press	4

6.4 Notification calls

While the phone is making such a call, the standard call processing message appears on the display and you are unable to receive or set up any other calls.

Notification calls have the highest priority over any other calls. In the event of a notification call, any other call will be interrupted. All keys will be locked during the notification process in order to avoid the activation of call back, consultation call, etc.

6.5 Alarm acknowledgment

After an alarm is triggered, the alarm server can set a location audio signal on the phone. This signal is designed to help rescue teams to locate the phone and its user.

The phone sends a location audio signal.

	• Access MENU.
	• <i>Alarm ack</i>
	• If configured. Enter device PIN code (the default is 0000).
	• <i>Send Acknowledge</i>
	The location audio signal ends up.

If the on-screen acknowledgment is configured you can directly acknowledge by pressing on the acknowledgment softkey when the 'Send Acknowledge' pop-up is displayed.

Depending on the configuration of the phone, you can use P1 or P2 keys to send acknowledgment (see chapter: Configure the P1, P2 keys).

7 Registering the telephone

7.1 Registering the telephone on a system for the first time

For the mobile telephone to function, it must be registered on at least one Alcatel-Lucent Enterprise or GAP system (registration operation). Your telephone has not yet been registered on any system if, when first switched on, the display indicates: *Auto install?*

	• <i>Auto install?</i> • Confirm.
	• <i>Register</i>
	• Select a system (It is recommended that the first empty system is selected). • Apply (<i>Ok</i>).
	• Enter PARK code (Enter nothing if not mandatory). • Apply (<i>Ok</i>).
	• Enter access code (Enter nothing if not mandatory). • Apply (<i>Ok</i>).
	• <i>Power mode:</i> Select the power mode using the corresponding softkeys: <i>Normal</i> / <i>50 mW power</i> (you are advised not to select the 50 mW power mode unless required. The '50mW power mode' is intended for hazardous sites such as nuclear plants where it is requested that emissions do not exceed the maximum value.).
	• <i>Enhanced Security</i> • <i>Yes / No</i> Call from encrypted system to un-encrypted system is accepted (yes) or rejected (no).
	• Select 'Modic' mode: ◦ Select '8244 Modic' if you connect the handset to an OXO Connect R4.0 and more, otherwise select '8242 Modic'. ◦ Select '8242 Modic' if you connect the handset in IP-DECT mode.

The registration operation can last up to 2 minutes.

- If the operation has been done correctly (subscription accepted), the telephone is ready to be used and the radio reception quality icon is displayed.
- If the registration operation has not been successful, the station proposes launching the subscription again.

Utilization of the telephone in GAP mode can lead to functional limitations for which no claims will be considered under the terms of the warranty.

During registration phase, to improve security and optimize registration in a multi-system environment, the handset enforces a minimum signal strength level to accept to register to a base station. To achieve the conditions, it is recommended to perform registration in a place where a base station is in direct visibility within a 20 m range. If base station is not visible the range shall be lowered.

During registration phase in a multi-system environment, all systems are scanned without priority. The system is selected when the signal strength is above a certain level and registration matches.

7.2 Registering the telephone on other systems

The telephone can be registered on several systems (maximum of 4).

Note: the input is usually reserved for use with your main Alcatel-Lucent Enterprise system. You can select the other inputs to register the telephone under another system (Alcatel-Lucent Enterprise or other system).

To make a new registration, when the telephone has already been registered on one or more systems, proceed as follows:

1. Prepare your system for registration (see the system installation manual or consult your installation manager).	
2. When the system is ready:	
	Access MENU.
	<i>Install</i>
	- Enter the PIN Code (default code: 0000). - Apply.
	<i>Register</i>
	Select a system.
	- Enter PARK code (Enter nothing if not mandatory). - Apply.
	- Enter access code (Enter nothing if not mandatory). - Apply
	<i>Power mode:</i> Select the power mode using the corresponding softkeys: <i>Normal</i> / <i>50 mW power</i> (you are advised not to select the 50 mW power mode unless required. The '50mW power mode' is intended for hazardous sites such as nuclear plants where it is requested that emissions do not exceed the maximum value.).
	<i>Enhanced Security</i> <i>Yes / No</i> Call from encrypted system to un-encrypted system is accepted (yes) or rejected (no)
	- Select 'Modic' mode: - Select '8244 Modic' if you connect the handset to an OXO Connect R4.0 and more, otherwise select '8242 Modic'. - Select '8242 Modic' if you connect the handset in IP-DECT mode.
Launch subscription.	

- If the registration operation runs correctly (Subscription accepted), the telephone is ready for use, and the radio coverage icon appears.
- If the registration operation has not been successful, the station proposes launching the subscription again.

- Depending on the type of system concerned, registration may require one or more additional operations on the system.

During registration phase, to improve security and optimize registration in a multi-system environment, the handset enforces a minimum signal strength level to accept to register to a base station. To achieve the conditions, it is recommended to perform registration in a place where a base station is in direct visibility within a 20 m range. If base station is not visible the range shall be lowered.

During registration phase in a multi-system environment, all systems are scanned without priority. The system is selected when the signal strength is above a certain level and registration matches.

7.3 Selecting your telephone system

Your telephone can be programmed to function on 4 different DECT systems (Alcatel-Lucent Enterprise or GAP).

	Access MENU
	<i>Settings</i>
	<i>Select System</i>
	Select the desired input (the chosen option is indicated by the radio button with a central dot).

The selection is retained even after switching the telephone on/off. The selection of a specific system forces operation on a specific system. This selection must be changed if one wishes to change system. Selecting 'Auto. select' enables the telephone to connect automatically when it enters a system coverage zone. If the systems programmed in the telephone have common coverage zones, the telephone selects the first system found.

7.4 Display or modify the name of the connected system (network)

	Access MENU.
	<i>Install</i>
	- Enter the PIN Code (default code: 0000). - Apply (<i>Ok</i>).
	<i>Edit network</i> The name of the network is displayed.
	<i>Network name</i> Modify the name of the network.
	<i>Network number</i> Modify the network number.
	Return to idle.

7.5 Deregister

	Access MENU.
	Install
	- Enter the PIN Code (default code: 0000). - Apply (<i>Ok</i>).
	Deregister
	Select the network.
	- Delete registrat.? - Yes (No: to cancel). - Apply (<i>Ok</i>).

7.6 Power mode

You are advised not to select the 50 mW power mode unless required. The '50mW power mode' is intended for hazardous sites such as nuclear plants where it is requested that emissions do not exceed the maximum value. The change of mode is made according to the connected system. When connected to a system, the handset will use the defined mode on this system. If the handset is out of the coverage range, make sure that the desired system is selected before making the change. If the handset was configured to connect to any available system, you can restore this configuration after changing the power mode (*Auto. select*).

	Access MENU.
	Install
	- Enter the PIN Code (default code: 0000). - Apply.
	Power mode:
	Select the power mode using the corresponding softkeys: Normal / 50 mW power.

7.7 Change PIN code

	Access MENU.
	Install
	- Enter the PIN Code (default code: 0000). - Apply.
	Change PIN
	- Enter the current PIN code. - Enter the new PIN code. - Confirm the new PIN code.

8 Using the telephone in E-GAP or GAP mode

Your telephone complies with the E-GAP/GAP standard and can be used as described in this section. This chapter describes features when connected to an OXO Connect IP-DECT radio base station or a compatible GAP system.

Some features depend on the type of radio base station you are connected to. Some features such as conference are not available when connected to an IP-DECT radio base station.

Unless otherwise specified, the functions described below are available on your telephone in combination with the mandatory functions provided by your fixed GAP system.

Automatic transfer between radio cells:

This telephone function enables you to move around between radio relay units, without any break in communications. However, this facility depends on the inherent limitations of the fixed system, notably its ability to manage several radio relays.

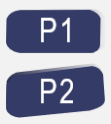
Display function:

When a call is made from the telephone, the digits dialed are displayed. When you receive a call, the display indicates the caller's number or name, if this function is provided by the fixed system.

This utilisation may involve functional restrictions outside the coverage of our guarantee.

8.1 Phone description



1		• Make a call. • Answer the call. • Long press (feature depending on the system): redial last number or access the redial list. • Switching between two calls (Broker call).
2		• Switch off ringer. • Hang up. • Long press: Switch on the phone / Switch off the phone.
3		• Access MENU.
4		• Return to previous menu. • Erase a character. • Delete an entire field.
5		• OK: confirm. • Left, right, up, down arrows: navigate. • Access MENU: press the 'OK' key to directly open the menu associated with the status of the handset (depending on the selected status icon - voicemail, missed call, ringing...).
6		• Fixed softkeys. The following icons are displayed depending on the status of the handset. Select the corresponding softkey to access the feature.
		• In idle mode or in communication mode: access to the personal or company directory.
		• In idle mode: access the ringer and vibrate adjustment feature.
		• In communication mode: activate/deactivate the mute feature.
		• In idle mode: access the call log.
		• In communication mode: activate/deactivate the loudspeaker.
7		• When you are on a call, you can initiate a second call. • Used to retrieve the first caller when you are speaking to the second caller.
8		• Back to homepage.
9		• Programmable keys (P1 and P2 keys).
10		• Short press: increase the volume of the ring tone during an incoming call (8 steps) or increase the volume of the earpiece or loudspeaker during a conversation (8 steps). • Long press in conversation: activate/deactivate the loudspeaker.

11		- Short press: decrease the volume of the ring tone during an incoming call (8 steps) or decrease the volume of the earpiece or loudspeaker during a conversation (8 steps). - Long press in conversation: activate/deactivate the mute feature.
12		- Short press: press on this key to light up the screen when the phone is in idle state. - Long press: lock/unlock keypad.
13		Press on this key to light up the screen when the phone is in idle state.
14		3.5 mm, 4-pole jack (TRRS standards: CTIA).
15	LED	- Green steady: the phone is on the charger and the battery is fully charged. - Red steady: the phone is on the charger and the battery is charging. - Slow orange flashing: telephonic event such as unread message, missed call, etc. - Rapid orange flashing: incoming call. - Slow Red flashing: out of coverage. - Rapid red flashing: low battery warning (low battery is signaled when battery level reaches 10%). Put the handset on its charger. - Rapid color changing: upgrade version (flashing).
16		Clip to hook your phone on your belt. You can remove the clip and instead use the cover that is provided in the phone package.
17		The battery cover.
18		Wideband earpiece.
19		Wideband microphone.

8.2 Display icons

When selected, the icons are displayed in white on a blue background:  -> .

In the rest of the document, all icons are described in their unselected state.

8.2.1 Status icons

The status icons are displayed on the welcome screen and indicate the status of the telephone.

		Battery charge level ( >  >  > ).
		In charge (Flashing icon).
		New event(s) - callback request, voice mail, text mail, missed call.
		Call diversion activated.
		Vibrate mode active.

		Ringer active.
		Ringer disabled.
		Progressive ringing enabled.
		Loudspeaker on (in conversation).
		Mute on (in conversation).
		Radio reception quality - Normal power mode.
		Radio reception quality - 50 mW Power mode.

You can obtain details on the status icons from the tooltips that appear on the welcome screen when you use the navigator.



Press the 'OK' key to directly open the menu associated with the status of the handset (depending on the selected status icon - voicemail, missed call, ringing...).



8.2.2 MENU icons

The MENU is accessible from the welcome screen by pressing the Menu key (short press).



It provides access to all the functions available on your system.

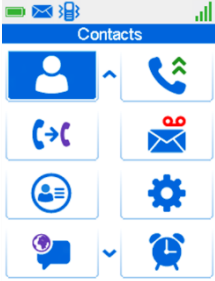
		Messages Consult and send voice and text messages.
		Call log Access the log of all incoming, outgoing, and missed calls.
		Contacts Manage your personal directory and access the company directory.
		Settings Access the general settings such as auto keys lock, screensaver, dock settings, language, time and date, handset name, etc.
		Audio settings Access the ringing, key sound and warnings settings.
		Install (password protected) Installation settings.
		Calendar reminder Access the calendar.

8.2.3 Call icons

		Making a call.
		Receiving a call.
		Call is ended.
		Earpiece and loudspeaker level.

8.3 Accessing the MENU and navigating

The screen descriptions are given as examples and are not exact representations of what can be displayed on your handset.

Access the menu.	 Press the Access menu key.	
Select a function in the MENU.	 Use the navigator keys and press the OK key to select a function.	
Navigating within a function.	 You can move horizontally along the various icons within the function Press the OK key to validate your choice OR  You can move vertically along the various labels within the function Press the OK key to validate your choice.	
Press the 'OK' key to directly open the menu associated with the status of the handset (depending on the selected status icon - voicemail, missed call, ringing...).		

8.4 Making a call

	Dial.
	Send the call.
You are in communication.	
	Hang up.

8.5 Receiving a call

You are receiving a call.	
	- Use one of the following: - Answer the call by selecting the 'answer' key. - Pick up the phone from the charger (depending on the handset's settings).
	Disabling the ringer: press the hang up key when your telephone rings: it is still possible to answer by pressing the off hook key.
Speak.	
	Hang up.

8.6 Calling from your personal directory

		Quick access:
	Access MENU.	
	<i>Contacts</i>	
	<i>Contacts</i>	
	Select the name of the person you wish to call.	
  	- Use one of the following: - Press the off hook key. - Press the softkey under the following label: <i>Call</i>. - Press the OK key.	

To view your contact's number before making the call, select: *More* or 'OK' key → *Edit before call*

8.7 Calling your caller by name (company directory)

		Quick access:
	Access MENU.	
	<i>Contacts</i>	
	<i>Central directory</i>	

	- Enter the first letters of the name, name-first name or the initials of your caller. <i>Ok</i>
	Select the type of search you want (last name, last name and first name or initials).
	Select the desired name.
  	- Use one of the following: - Press the off hook key. - Press the softkey under the following label: <i>Call</i>. - Press the OK key.

8.8 Calling using speed dial key

Use one of the following:

	If you have defined a speed dial key (number 1 to 9), long press on the speed-dial key to call your associated contact.
	Access to the personal speed dial (short press)

8.9 Redialing the last number dialed (redial)

	Long press on the answer key.
---	---

You can also use the call log to redial last numbers dialed.

8.10 Call log

		Quick access:
	Access MENU.	
	<i>Call log</i>	
	 All calls.  Incoming calls.  Outgoing calls.  Missed calls.	

8.10.1 Manage the call log

	Select an entry.
	<i>Call</i> Call the contact.
	<i>View</i> Display the log details.

	• <i>More</i> or 'OK' key ○ <i>Add contact</i> If the contact is not in your local directory, you can save them as a new local contact. ○ <i>Append to contact</i> Add the number to an existing local contact. ○ <i>Send message</i> Send message to the contact. ○ <i>Edit before call</i> View the number before making the call. ○ <i>Delete item</i> Delete the selected item of the call log. ○ <i>Delete all items</i> Delete the complete call log.
---	---

8.11 Sending DTMF signals

During a call, you sometimes have to send DTMF signals, for example, for a voice message service, an automatic switchboard or when remotely consulting an answering machine. To do this:

	• Enter DTMF code.
---	--

8.12 Sending a calibrated cut-off

The calibrated cut-off activates functions such as transfer to another telephone set. To make a calibrated cut-off:

- Long press the 0 key (hold down for 2 seconds).

8.13 Programming your personal directory

Your directory can contain up to 50 contacts.

	• Access MENU.	Quick access:
	• <i>Contacts</i>	

8.13.1 Add new contact

	• <i>More</i>
	• <i>Add contact</i> • Apply (press the OK key or softkey: <i>Select</i>).
	• <i>Name:</i> To edit the text, use the OK key or the following softkey: <i>Edit</i>.
	• Enter the name of your contact (up to 24 characters)⁽¹⁾. • Apply.
	• <i>Save</i>

	<i>Work: / Mobile: / Home: / Other:</i> select the type of contact.
	- Enter the number (up to 32 digits). - Apply.
	<i>Save</i>
	<i>Ring:</i> define the ringtone when this contact calls you (default or specific ringtone) - Apply.
	<i>Save</i>
	<i>Yes</i> (<i>No:</i> to cancel).
	Return to idle.

⁽¹⁾ To key in the name: the keys in the keypad include letters that you can display by pressing them successively (example: press '8' twice to display the letter 'U'.)
Press and hold the # key to switch from lowercase to uppercase mode, and from uppercase mode to numbering mode (abc → ABC → 123 → abc).
Use navigation keys to move the cursor into the text.
Clear: press this softkey to delete a character.

8.13.2 Modify a contact

	Select the contact to modify.
	<i>Edit</i>
	Select the contact to modify.
	<i>Edit</i> or 'OK' key
	- Modify the name (up to 24 characters)⁽¹⁾. - Apply.
	<i>Save</i>
	- Modify the number (up to 32 digits). - Apply.
	<i>Save</i>
	- Define the ringtone when this contact calls you (default or specific ringtone). - Apply.
	<i>Save</i>
	<i>Yes</i> (<i>No:</i> to cancel).
	Return to idle.

⁽¹⁾ To key in the name: the keys in the keypad include letters that you can display by pressing them successively (example: press '8' twice to display the letter 'U'.)
Press and hold the # key to switch from lowercase to uppercase mode, and from uppercase mode to numbering mode (abc → ABC → 123 → abc).
Use navigation keys to move the cursor into the text.
Clear: press this softkey to delete a character.

8.13.3 Deleting a contact

	- Select the contact to delete. - Apply (press the OK key or softkey: <i>Select</i>).
	<i>More</i>
	<i>Delete contact</i> - Apply (press the OK key or softkey: <i>Select</i>).
	<i>Yes</i> (<i>No</i>: to cancel).
	Return to idle.

To delete all contacts, select: Delete all cont.

8.14 Speed dial management

8.14.1 Add a contact to a speed-dial key

		Quick access:
	Access MENU.	
	<i>Contacts</i>	
	- Select the contact to assign to a speed-dial key. - Apply (press the OK key or softkey: <i>Select</i>).	
	<i>More</i>	
	<i>Speed dial</i> - Apply (press the OK key or softkey: <i>Select</i>).	
	Select an empty speed-dial key.	
	Add the contact to the selected speed-dial key (press the OK key or softkey: <i>Add</i>).	

8.14.2 Delete programmed speed dial keys

	Access to the personal speed dial (long press)
	Select the speed-dial key to delete.
	<i>Delete</i>
	Return to idle.

8.15 Make a second call

When you are on a call, you can initiate a second call. Use one of the following to make a second call:

- Dialing the number

	You are in conversation with one contact.
	Press the off hook key.
	Dial the number.
	- Send the call. - The first call is on hold.

- Dialing from the personal directory

	Access directories.
	<i>Contacts</i> - Validate access to the 'personal directory '.
	Select the contact to call.
	Send the call.

- Dialing from the company directory

	Access directories.
	<i>Central directory</i> - Validate access to the central directory.
	- Enter the first letters of your contact's name. - Apply.
	Select the desired name.
	Send the call.

If several names come up, you can refine the search by entering the successive letters (second, third, etc.) of the name you are looking for.

8.16 Switching between calls (Broker call)

	When you are on a call, you can initiate a second call.
---	---

8.17 Transfer a call

During a conversation, to transfer the call to another number:

You are in communication with a first caller. A second call is on hold.

	Hang up.
---	--

8.18 Receiving a second call

You are in a call and another person is trying to contact you.

	- Press the star key. - The first call is on hold.
	Press the start key if you want to retrieve the first caller.

8.19 Sending DTMF signals

During a call, you sometimes have to send DTMF signals, for example, for a voice message service, an automatic switchboard or when remotely consulting an answering machine. To do this:

	Press the star key (hold down for a few seconds).
---	---

8.20 Read new text messages

	Access MENU.
	<i>Messages</i> Access the messaging portal.
	Select the 'messages to read' icon.
	- Select a message to read. - Confirm.

8.21 Send new text messages

	Access MENU.
	<i>Messages</i> Access the messaging portal.
	<i>New message</i>
	Write your message.
	<i>Send</i>
	<i>Enter number</i>: enter the person's phone number directly,. <i>Contacts</i>: select the person from your list of contacts,. <i>Call log</i>: select the person from the call log.

8.22 Send predefined text messages

	Access MENU.
	<i>Messages</i> Access the messaging portal.
	Select the predefined messages icon.
	Select the predefined message to send.
	<i>Enter number</i>: enter the person's phone number directly,. <i>Contacts</i>: select the person from your list of contacts,. <i>Call log</i>: select the person from the call log.

8.23 Listen to new voice messages

	Access MENU.
	<i>Messages</i> Access the messaging portal.
	Select the voice messages icon.
	<i>Listen to voicemail</i>
	Follow recorded instructions.

To listen to voice messages, the voicemail number must be entered in the Voicemail number option. If necessary, contact your system administrator.

8.24 Immediate forward to a number

	
	Enter the feature code: Immediate forward.
	Enter the destination number.

Depending on your system and its configuration you may hear a specific tone after hanging up the handset when you set call forward.

Code to associate to a speed dial key: Immediate forward. + Number of diversion telephone.

Your set allows you to program other types of forward depending on the entered code: Forward duration noreply., Selective forward.

8.25 Diverting calls to your voice message service

	
	Enter the feature code of the type of forward you want to program.
	Enter the voicemail number.

when the set is forwarded, you hear a specific tone after hooking off the set.
Code to associate to a speed dial key: Forward. + Voicemail number.

8.26 Deactivate forward

	
	Enter the code of the forward to cancel.

If you have defined a forward on a speed dial key, you can cancel this forward by a long press on this key.
A diversion can also be cancelled by programming another type of diversion.

8.27 Customizing and adjusting your telephone

8.27.1 Choosing your melody

	Access MENU.
	<i>Audio settings</i>
	<i>Off-site ringing / On-site ringing</i> - Apply (press the OK key or softkey: <i>Select</i>).
	- Select the melody of your choice (You can play/stop and select the ringtone). - Apply.
	Return to idle.

8.27.2 Adjusting the ringer volume

	Access MENU.
	<i>Audio settings</i>
	<i>Ring volume</i> - Apply (press the OK key or softkey: <i>Select</i>).
	- Increase / reduce the volume. - Apply (press the OK key or softkey: <i>Ok</i>).
	Return to idle.

8.27.3 Selecting language

	Access MENU.
	<i>Settings</i>
	<i>Language</i> - Select the language of your choice. - Apply (press the OK key or softkey: <i>Select</i>).
	Return to idle.

8.27.4 Other features

	Access MENU.
	<i>Audio settings</i>
	<i>Vibrate/Ring</i>: you can adjust the buzzer/ringer mode according to your needs. <i>Ascending ringing</i>: activate or deactivate the ascending ringtone (Progressive ringing) (<i>On / Off</i>). <i>Key sound</i>: define the keypad tone (off, click or tone). <i>Message sound</i> → <i>Message Ringtone</i>: define the ringtone when you receive a new message. <i>Message sound</i> → <i>Msg ringtone level</i>: define the ringtone level when you receive a new message. <i>Coverage warning</i>: activate or deactivate a Bip emission when your phone is out of DECT area coverage (<i>On / Off</i>). <i>Charger warning</i>: activate or deactivate Bip emission when placing handset on charger (<i>On / Off</i>). <i>Low bat. warning</i>: activate or deactivate Bip emission when low battery level is reached (<i>On / Off</i>). <i>Headset mode</i>: activate or deactivate the headset mode (<i>On / Off</i>). When activated only the headset rings (if plugged in). <i>AGC</i>: activate or deactivate automatic gain control to enhance the sound depending on the quality of the audio signal (<i>On / Off</i>). <i>Ring Shortcut</i>: activate or deactivate the ringer/vibrate key to quickly switch the ringer/vibrate mode (<i>On / Off</i>). <i>Force calendar ring</i> › activate/deactivate an audio signal, regardless of the ringer setting, when you receive an appointment reminder.
	Apply (press the OK key or softkey: <i>Select</i>).
	Return to idle.

	Access MENU.
	<i>Settings</i>
	<i>Keys → Auto. keylock</i>: activate or deactivate the automatic keypad lock. Set the delay before the keypad is locked (15, 30, or 45 seconds 1, 2, 3, 4, or 5 minutes). To lock the keyboard when the screen is idle, select: <i>Lock on screen off</i>. <i>Keys → 2s key repeat</i>: for people with a disability, increases the repeat-key delay for the dial by name feature. <i>Soft key display</i>: display icons or labels for software key (by default icons are displayed). <i>P1 short press / P1 long press / P2 short press / P2 long press</i>: define how your phone behaves when you short or long press P1 or P2 keys (<i>None, Call, Lock/unlock, Alarm ack., Key Events</i>). <i>Call Configuration</i>: define speed dial P1/P2 keys (long and short press). <i>Screen Saver</i>: activate or deactivate the screensaver (<i>On / Off</i>). If the screensaver is activated, the time and date are displayed when handset is on charger. <i>Dock settings → In Dock</i>: define how your phone behaves when it is installed in the charger dock (<i>Power on in dock, Display lighting, Silent charging</i>). <i>Dock settings → On Pick-up</i>: define how your phone behaves when you pick it up it during charging (place on the charging holder (<i>Backlight on pickup, Off hook on pickup</i>)). <i>Time & date</i>: define time and date format (<i>Time format / Date format</i>). <i>Handset name</i>: you can enter a name for your handset. <i>Auto answer</i>: define how to answer an incoming call: by pressing on the off-hook key or any key, OR by automatically answering the call with the earpiece or in hands-free mode (<i>Normal, Any key, On earpiece, On handsfree</i>). <i>Select System</i>: Selecting your telephone system. Your telephone can be programmed to function on 4 different DECT systems (Alcatel-Lucent Enterprise or GAP). To let the phone choose the best system, select: <i>Auto. select</i>. <i>Reset settings</i>: reset the setting and go back to the default settings. <i>Status</i>: to show Handset information such as the software version, the battery level, etc.
	Apply (press the OK key or softkey: <i>Select</i>).
	Return to idle.

The selection is retained even after switching the telephone on/off. The selection of a specific system forces operation on a specific system. This selection must be changed if one wishes to change system. Selecting 'Auto. select' enables the telephone to connect automatically when it enters a system coverage zone. If the systems programmed in the telephone have common coverage zones, the telephone selects the first system found.

8.28 Configure the P1, P2 keys

A lock or speed dial feature can be associated with the P1 and P2 keys. Once configured these features can be accessed by a short or a long press.

8.28.1 Define the feature to associate with the P1/P2 key

	Access MENU.
	<i>Settings</i>
	<i>Keys</i>
	<i>P1 short press / P1 long press / P2 short press / P2 long press</i>: select the key to configure.
	Set the lock or call (speed dial) feature you want to associate with each key and key press (short or long).

If you have linked the call feature to a P1 or P2 key, you have to configure the call feature (see chapter below).

8.28.2 Define speed dial P1/P2 keys (long and short press)

This menu lets configure the call feature by defining name and number of your contact, linked to a P1 or P2 key, long or short press. The call feature (speed dial) has to be linked to the P1 or P2 key to be activated (see chapter above).

	Access MENU.
	<i>Settings</i>
	<i>Keys</i>
	<i>Call Configuration</i>
	For each key and the kind of press (short or long), enter the name and the number of the contact you wish to associate with the P key.
	<i>Save</i>
	Continue the configuration or return to idle.

8.29 Calendar

You can consult and manage an agenda on your phone.

8.29.1 Modify the agenda format

	Access MENU.
	Access the agenda menu.
	<i>More</i> <i>View week</i> > view of the week. <i>View month</i> > view of the month.

8.29.2 Programming an appointment reminder

	Access MENU.
	Access the agenda menu.
	- Use one of the following: <i>Add</i> (or 'OK' key) - Select a date in the month view using navigation key <i>Add</i> (or 'OK' key)
	- Enter date (the date is already set if you have selected it on the month view). <i>Save</i> - Enter the beginning time. <i>Save</i>
	- Choose the duration of the appointment. <i>Select</i>
	- Enter the subject of the appointment (this field can be left empty). <i>Save</i> - Enter the place of the appointment (this field can be left empty). <i>Save</i>
	- Define when the reminder will be activated before the appointment. <i>Select</i>

In the month view a day with a programmed appointment is displayed in blue.

When entering a text, a minimum of one character is required. Symbols can be inserted using the symbol software key and characters can be deleted using the back key or the clear software key.

8.29.3 View the details of an appointment

	Access MENU.
	Access the agenda menu.
	- Use one of the following: - Depending on the agenda view (month or week), select the day or the week when the appointment is defined. <i>More, Go to today</i>: display the current day or week. <i>More, Go to date</i>: display the day or the week of the entered date.

	• <i>View</i> (month view only). • View the agenda for the selected date (month view only).
	• Select the appointment of the day (in month view) or the appointment of the week (in week view).
	• <i>View</i>

In the month view a day with a programmed appointment is displayed in blue.

8.29.4 Modify an appointment reminder

	• Access MENU.
	• Access the agenda menu.
	• Select a date (month view only).
	• <i>View</i> (month view only). • View the agenda for the selected date (month view only).
	• Select the appointment of the day (in month view) or the appointment of the week (in week view).
	• <i>View</i> • <i>Edit</i>
• Change the appointment by filling in the fields as described in the creation of appointments.	

8.29.5 Copying an appointment reminder

	• Access MENU.
	• Access the agenda menu.
	• Select a date (month view only).
	• <i>View</i> (month view only). • View the agenda for the selected date (month view only).
	• Select the appointment of the day (in month view) or the appointment of the week (in week view).
	• <i>View</i> • <i>More</i> • <i>Copy</i>
• Change the appointment by filling in the fields as described in the creation of appointments	

8.29.6 Delete an appointment reminder

Delete a selected appointment

	Access MENU.
	Access the agenda menu.
	Select a date (month view only).
	<i>View</i> (month view only). - View the agenda for the selected date (month view only).
	Select the appointment of the day (in month view) or the appointment of the week (in week view).
	<i>View</i> <i>More</i> <i>Delete</i>
	Confirm deletion.

Delete old appointments / all appointments of a day, a week or a month / all appointments

	Access MENU.
	Access the agenda menu.
	You can select a date with the navigation keys (month view only). If you do not select a date, the current date is selected by default.
	<i>More</i>
	<i>Delete</i>
	<i>Delete old app. / Delete day app. / Delete week app. / Delete month app. / Delete all app.</i> Depending of your selection, you can delete all old appointments, all appointments of the current or selected day, all appointments of the current or selected week, all appointments of the current or selected month or all appointments.
	Confirm deletion.

8.30 Locking your terminal (Key lock)

This service enables you to prevent your phone being used.

	Long press.
	• Select the lock option. • Apply.

Unlock your terminal:

	Long press.
	enter the unlock code (if a lock code is entered).

9 List of accessories

9.1 Belt clip



When you purchase your phone, it is equipped with a belt clip on the back.

You can remove this belt clip and replace it with a specific cover. The cover is not provided with the handset. Please contact your business partner for more information.

To remove the belt clip, you need to remove two screws using a Phillips screwdriver.

Place the cover in place of the belt clip using the two screws.

9.2 Belt clip cover



The belt clip cover is used in place of the belt clip. The package contains 10 belt clip covers and 20 screws (3BN67376AA - sold separately).

9.3 Spare swivel clip package



The swivel clip can be used in place of the belt clip. It allows for quick detachment/attachment of the handset from the belt. The package contains a swivel clip cover, the swivel clip, and 2 screws (3BN67375AA - sold separately).

9.4 Spare belt clip



The package contains a belt clip and 2 screws (3BN67374AA - sold separately).

9.5 Vertical pouch

	Your phone can also be carried in a protective case with swivel clip. It is recommended to use the protective case if your telephone is to be used in an industrial environment (presence of dust, filings, vapors of diverse origins or its at the risk of being dropped). The package contains a protective case, a swivel clip, a belt clip cover, and 2 screws. The belt clip cover is used in place of the belt clip. The vertical pouch model depends on your handset and is sold separately. To find out a reference of your vertical pouch, consult the chapter: Ordering information.
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9.6 Chargers

Two kinds of chargers can be used for your handset. Chargers are sold separately.

	A single desktop charger with integrated USB cable for docking/charging your phone (3BN67371AA - sold separately).
	A dual desktop charger with integrated USB cable for docking/charging your phone and a spare battery (3BN67372AA - sold separately).

9.6.1 How to dock your phone on the desk support



Put your phone on its support. Plug the USB cable into a 5V socket (AC/DC adaptor, computer, ...).
The AC/DC adaptor is not provided with the set. Please contact your provider for a recommended AC/DC adaptor.

Charging time depends on the power source where the cable USB is plugged (computer, AC/DC adapter, ...). The battery charging time is usually less than 3 hours. Charging time depends on the power source where the cable USB is plugged (computer, AC/DC adapter, ...).

9.7 Power supply



Use the recommended AC/DC adapter with the single or dual charger. Read 'operating conditions' section at the beginning of this manual.

Characteristics of the mains power adapter

- Input: 100-240V ~50/60Hz 200 mA.
- Output: 5.0V – 1000mA.

The mains power socket used must be close to the charger/holder and easily accessible, so that it can be used as an 'on/off' facility.

9.8 Presentation of the battery pack

9.8.1 Autonomy of your telephone

On standby in the radio coverage zone	Up to 160 hours.
In continuous conversation.	Up to 17 hours.

9.8.2 Initial charge

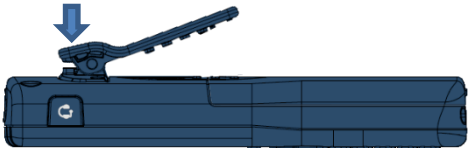
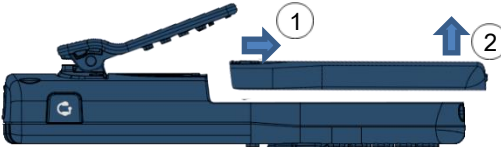
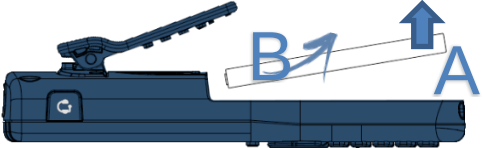
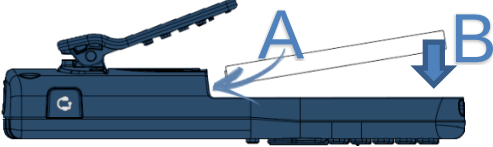
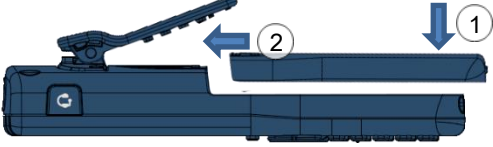
Place the telephone in the charging holder.	
	The battery is charging.
	The battery is charged.

Maximum battery performance is only reached after around 10 charge/discharge cycles.
These batteries contain polluting substances: do not dispose of them in a dustbin - take them to a specialized collection point.

9.8.3 Battery charge level

	> 66%
	33% - 66%
	10% - 33%
	< 10%
When the battery charge level is lower than 5%, you can only receive calls.	

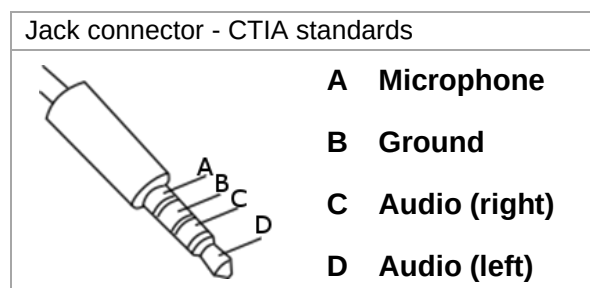
9.8.4 Place or remove the battery in the telephone

If the belt clip is installed, you must lift it up and maintain it in this position during the battery installation or replacement.	
Lift up the cover.	
To remove the battery: Lift the battery out of the compartment.	
To insert the battery: - Position the battery 'connectors' side as shown in the drawing (A). - Terminate the installation of the battery in its compartment by pressing as shown in the drawing (B).	
Replace the cover.	

9.9 Headphone / external microphone

The side of the telephone features a 3.5 mm jack connector for headphone / external microphone. Contact your retailer for information on the various headphone models available.

The jack is protected by a cover. Lift the cover to plug in the jack connector. The jack connector is a 3.5 mm, 4-pole jack (TRRS standards: CTIA).



9.10 Cleaning and disinfecting your telephone

This chapter provides guidelines for cleaning or disinfecting Alcatel-Lucent Enterprise terminals to protect products and optimize performance. The final result will depend on each user's personal procedures, for which ALE cannot be held responsible.

- Wear gloves when cleaning products.
- Do not use harsh chemicals such as bleach, peroxide, acetone, ethyl acid, methyl chloride, ammonia, or multi-purpose cleaners to clean plastic, metal, rubber, or screen surfaces.
- Wipe products with a clean, dry, microfiber non-abrasive cloth.
- Spray cleaning solution on the cloth before cleaning the product.
- Use pre-moistened wipes or dampen (but do not wet) a soft sterile cloth with the approved agent. Never spray or pour chemical agents directly onto the device as the liquid may stain the product or seep inside and damage the hardware.
- Do not allow liquid to pool.
- ALE recommends using a 70% ethanol solution for all wired and wireless ALE terminals.
- Daily disinfection: Up to 5 disinfections per day.
- Extensive wiping during cleaning or disinfection may cause surface damage to the device.
- ALE recommends assigning a dedicated wireless terminal to each employee rather than sharing shifts on terminals, as well as replacing the handset on wired terminals for each employee.

10 Technical specifications

	8244 DECT Handset
Height	140 mm (5,51 in)
Width - top	53.5 mm (2,11 in)
Width - bottom	48.3 mm (1,89 in)
Depth	21 mm (0,83 in)
Weight	155 g
Color	Blue
Display	2.4 inch TFT color display with backlight, 240x320 pixels at least (166 dpi), up to 65k colors
Bluetooth	4.2
Operating conditions	-15° C to +55° C (5° F to 131° F)
Charging temperature	+5°C to +40°C (41°F to 104°F)

11 Ordering information

This list is not exhaustive and may change at any moment.

8244 DECT Handset	3BN67380AA
82x4 DECT Handset desktop charger	3BN67371AA
82x4 DECT Handset dual desktop charger	3BN67372AA
82x4 DECT Handset belt clip	3BN67374AA
82x4 DECT Handset swivel clip	3BN67375AA
82x4 DECT Handset belt clip cover (box of 10)	3BN67376AA
8244 DECT Handset vertical pouch	3BN67381AA
Battery	3BN67332AA
Power Supply Europe	3BN67335AA
Power Supply WW	3BN67336AA

12 Declaration of compliance

This equipment uses DECT frequency range that depends on country: 1880 - 1900 MHz in Europe, 1920 - 1930 MHz in US/Canada, 1910 - 1930 MHz in LATAM, 1910 - 1920 MHz in Brazil. The equivalent isotropically radiated power at the antenna is less than 110 mW or 250 mW (it depends on the country). This equipment supports also Bluetooth® 4.2: frequency range 2402-2480 MHz, Radiated Power 2.43 mW.

EUROPE

This equipment is in compliance with the essential requirements and other relevant provisions of following Directives: 2014/53/EU (RED), 2011/65/EU (RoHS), 2015/863 (RoHS).

Declaration of Conformity may be obtained from:

ALE International 32 avenue Kléber – 92700 Colombes, France
ebg_global_supportcenter@al-enterprise.com

USA and Canada

Handset complies with Part 15 of the FCC Rules, with Innovation, Science and Economic Development Canada's licence-exempt RSS, with Part 68 of the FCC Rules and with IC CS-03 Part V of Industry Canada (FCC ID: T7HCT8244 IC ID: 4979BCT8244). Chargers comply with Part 15 of the FCC Rules and with ICES-003 of Industry Canada.

Operation is subject to the following two conditions: (1) this device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation. This equipment has been tested and found to comply with the limits for a class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try correcting the interference by consulting the dealer.

 **California - Warning:** this product can expose you to chemicals including Antimony trioxide, which is known to the State of California to cause cancer, and Di-isodecyl Phthalate (DIDP), which is known to the State of California to cause birth defects or other reproductive harm. For more information go to www.P65Warnings.ca.gov.

Exposure to Radio Frequency Signals

This device has been designed and manufactured not to exceed the SAR (Specific Absorption Rate) radio frequency power transmission limits established by the different countries concerned.

For Europe/Australia: the SAR value measured is equal to 0.016 W/kg (head SAR) / 0.004 W/kg (body SAR) (the globally accepted maximum limit being 2 W/kg over 10g).

For US/Canada: the SAR value measured is equal to 0.062 W/kg (head SAR) / 0.112 W/kg (body SAR) (the globally accepted maximum limit being 1.6 W/kg over 1g).

User Instructions

Only use the handset in temperatures between -15°C to +55°C (5°F to 131°F). Do not charge a battery when the ambient room temperature is above 40° C or below 5° C (above 104° F or below 41 °F). This apparatus is Hearing Aid Compatible (HAC).

Acoustic shock protection

Maximum sound pressure level for handset is compliant with European, US and Australian standards.

Directive 2003/10/EC specifying the risks inherent in noise at work

The ring contributes towards overall daily noise. To reduce the level, the following is recommended: reduce the setting, program a progressive ring.



Disposal

The equipment must be returned to a collection point for electronic equipment waste disposal.

Defective batteries must be returned to a collection point for chemical waste disposal.

Related Documentation

other languages for these Safety and Regulatory Instructions and User Documentation are available at the following Web site: <https://www.al-enterprise.com/products>.

www.al-enterprise.com The Alcatel-Lucent name and logo are trademarks of Nokia used under license by ALE. To view other trademarks used by affiliated companies of ALE Holding, visit: www.al-enterprise.com/en/legal/trademarks-copyright. All other trademarks are the property of their respective owners. The information presented is subject to change without notice. Neither ALE Holding nor any of its affiliates assumes any responsibility for inaccuracies contained herein.
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Phone description

- | | | |
|---|--|--|
| 1 | | <ul style="list-style-type: none"> Make a call. Answer the call. Long press (feature depending on the system): redial last number or access the redial list. Switching between two calls (Broker call). |
| 2 | | <ul style="list-style-type: none"> Switch off ringer. Hang up. Long press: switch on the phone / switch off the phone. |
| 3 | | <ul style="list-style-type: none"> Access MENU. |
| 4 | | <ul style="list-style-type: none"> Return to previous menu. Erase a character. Delete an entire field. OK: confirm. |
| 5 | | <ul style="list-style-type: none"> Left, right, up, down arrows: navigate. Access MENU: press the 'OK' key to directly open the menu associated with the status of the handset (depending on the selected status icon - voicemail, missed call, ringing...). |
| 6 | | <ul style="list-style-type: none"> Fixed softkeys. The following icons are displayed depending on the status of the handset. Select the corresponding softkey to access the feature. |
| | | <ul style="list-style-type: none"> Short press: access the company directory (access the dial by name feature). |
| | | <ul style="list-style-type: none"> In communication mode: activate/deactivate the mute feature (short press). No feature is associated with this key in idle mode. |
| | | <ul style="list-style-type: none"> Short press in idle state: access the ringer and vibrate adjustment feature. Long press in idle state: activate/deactivate vibrate feature ⁽¹⁾. |
| | | <ul style="list-style-type: none"> Short press during incoming call (ringing): answer the incoming call in loudspeaker mode. Short press during communication: activate/deactivate the loudspeaker. |
| 7 | | <ul style="list-style-type: none"> Long press (features depending on the system): access to personal directory / access the DTMF feature during a conversation. |
| 8 | | <ul style="list-style-type: none"> Back to homepage. |

- | | | |
|----|--|--|
| 9 | <div style="border: 1px solid black; padding: 2px; display: inline-block;">P1</div>
<div style="border: 1px solid black; padding: 2px; display: inline-block;">P2</div> | <ul style="list-style-type: none"> Programmable keys (P1 and P2 keys). |
| 10 | | <ul style="list-style-type: none"> Short press: increase the volume of the ring tone during an incoming call (8 steps) or increase the volume of the earpiece or loudspeaker during a conversation (8 steps). Long press in conversation: activate/deactivate the loudspeaker. |
| 11 | | <ul style="list-style-type: none"> Short press: decrease the volume of the ring tone during an incoming call (8 steps) or decrease the volume of the earpiece or loudspeaker during a conversation (8 steps). Long press in conversation: activate/deactivate the mute feature. |
| 12 | | <ul style="list-style-type: none"> Short press: press on this key to light up the screen when the phone is in idle state. Long press: lock/unlock keypad. |
| 13 | | <ul style="list-style-type: none"> Emergency calls. |
| 14 | | <ul style="list-style-type: none"> 3.5 mm, 4-pole jack (TRRS standards: CTIA). Green steady: the phone is on the charger and the battery is fully charged. Red steady: the phone is on the charger and the battery is charging. Slow orange flashing: telephonic event such as unread message, missed call, etc. |
| 15 | LED | <ul style="list-style-type: none"> Rapid orange flashing: incoming call. Slow Red flashing: out of coverage. Rapid red flashing: low battery warning (low battery is signaled when battery level reaches 10%). Put the handset on its charger. Rapid color changing: upgrade version (Flashing). Slow blue flashing: Bluetooth® is activated. |
| 16 | | <ul style="list-style-type: none"> Clip to hook your phone on your belt. You can remove the clip and use a cover instead. |
| 17 | | <ul style="list-style-type: none"> The battery cover. |
| 18 | | <ul style="list-style-type: none"> Wideband earpiece. |
| 19 | | <ul style="list-style-type: none"> Wideband microphone. |

⁽¹⁾ Depending on the handset's settings.

Charging your telephone battery

Place the handset into the support facing you. If you have a dual charger and a spare battery, place a spare battery pack in the back slot, charging contacts down. Push the spare battery forward and downward under the clip to keep it on charge. Plug the USB cable into the AC/DC adaptor. Plug the AC/DC adaptor into the mains power supply.

The AC/DC adaptor is not provided with the set. Please contact your provider for a recommended AC/DC adaptor.

Depending on the configuration of the handset, a beep is emitted when charging begins. The battery status icon flashes and the LED lights up.

Recharge your telephone battery regularly. The telephone can be on or off when recharging the battery. If the telephone is to remain unused or out of its charger for several weeks, remove the battery and store it separately.

The battery charging time is usually less than 3 hours. Charging time depends on the power source where the cable USB is plugged (computer, AC/DC adapter, ...).

The charging time for the spare battery is usually 6 hours.

Status icons

The status icons are displayed on the welcome screen and indicate the status of the telephone.

	Battery charge level (> > >).
	In charge (Flashing icon).
	New event(s) - callback request, voice mail, text mail, missed call.
	Vibrate mode active.
	Ringer active.
	Ringer disabled.
	Progressive ringing enabled.
	Loudspeaker on (in conversation).
	Mute on (in conversation).
	Telephone locked.
	Call diversion activated.
	Indicates a pending calendar notification.
	Appointment programmed.
	Alarm active icon.
	Bluetooth® enabled.
	Bluetooth® connected to a device.
	Bluetooth® audio active with a connected device.
	Radio reception quality - Normal power mode.
	Radio reception quality - 50 mW Power mode.

You can obtain details on the status icons from the tooltips that appear on the welcome screen when you use the navigator.



MENU icons

	Access MENU. It provides access to all the functions available on your system.
Icons depend on the connected system. Some icons may not be displayed on your phone. All icons are described in their unselected state. When selected, the icons are displayed in white on a blue background.	
	Contacts: Manage your personal directory and access the company directory.
	Dialed: Call back one of the last numbers dialed.

	Divert your calls to voicemail or another number. Cancelling all forwards.
	Access the messaging portal. Consult and send voice and text messages. Access the call log.
	Answer a call intended for another telephone.
	Schedule an appointment or a permanent appointment.
	Lock/unlock the set.
	Access the services configuration of the handset (melody, ring level, auto answer, language, password).
	Access the general settings of the phone (audio settings, keys, screensaver, dock settings, language, select system, reset settings, status).
	Access the calendar.
	Installation (password protected).
	Alarm settings menu (password protected).

Call icons

	Making a call. The example is given for the first call (line 1).
	Receiving a call. The example is given for the first call (line 1).
	Call on hold. The example is given for the first call (line 1). When you make a second call, your first contact is put on hold.
	Sending text messages.
	Reading messages.
	Accessing the directories.
	Transferring a call.
	Switching to DTMF signals.
	Setting up a conference.
	Immediate forwarding.
	Forwarding calls to your voice message service.
	Canceling forward.
	Parking an external communication.
	Additional options (Features depending on the system).
	Record the conversation.
	Manual hold.
	Cancel enquiry.

Features

Access the messaging portal	
Answered incoming calls. Redialing (Long press). Send the call. Switching between two outgoing calls.	
Ignore the call. End the call.	
Calling from your personal directory (PersSpDial). Calling your caller by name (company directory). Programming your personal directory (PersSpDial).	
Call from call log (All incoming, outgoing, missed or unanswered calls are displayed in the call log).	
Consulting text messages. Sending text messages.	
Consulting your voice mailbox. Sending a recorded message to a number or a distribution list.	
Divert your calls to another number.	
Diverting calls to your voice mailbox.	
Different types of diversions.	
Cancelling all forwards.	
Transferring a call.	
Setting up a conference.	
Switching to DTMF signals.	
Personal assistant	
Modifying your personal code.	
Choice of language.	
Choose the tune.	
Adjusting the ringer volume.	
Access the ringer and vibrate adjustment feature.	
Your phone number.	
Programming an appointment reminder.	
Locking features on your terminal.	



Phone description

- | | | |
|---|--|---|
| 1 | | <ul style="list-style-type: none"> Make a call. Answer the call. Long press (feature depending on the system): redial last number or access the redial list. Switching between two calls (Broker call). |
| 2 | | <ul style="list-style-type: none"> Switch off ringer. Hang up. Long press: Switch on the phone / Switch off the phone. |
| 3 | | <ul style="list-style-type: none"> Access MENU. |
| 4 | | <ul style="list-style-type: none"> Return to previous menu. Erase a character. Delete an entire field. |
| 5 | | <ul style="list-style-type: none"> OK: confirm. Left, right, up, down arrows: navigate. Access MENU: press the 'OK' key to directly open the menu associated with the status of the handset (depending on the selected status icon - voicemail, missed call, ringing...). |
| 6 | | <ul style="list-style-type: none"> Fixed softkeys. The following icons are displayed depending on the status of the handset. Select the corresponding softkey to access the feature. In idle mode or in communication mode: access to the personal or company directory. In idle mode: access the ringer and vibrate adjustment feature. In communication mode: activate/deactivate the mute feature. In idle mode: access the call log. In communication mode: activate/deactivate the loudspeaker. |
| 7 | | <ul style="list-style-type: none"> When you are on a call, you can initiate a second call. Used to retrieve the first caller when you are speaking to the second caller. |
| 8 | | <ul style="list-style-type: none"> Back to homepage. |

- | | | |
|----|------|---|
| 9 |
 | <ul style="list-style-type: none"> Programmable keys (P1 and P2 keys). |
| 10 | | <ul style="list-style-type: none"> Short press: increase the volume of the ring tone during an incoming call (8 steps) or increase the volume of the earpiece or loudspeaker during a conversation (8 steps). Long press in conversation: activate/deactivate the loudspeaker. |
| 11 | | <ul style="list-style-type: none"> Short press: decrease the volume of the ring tone during an incoming call (8 steps) or decrease the volume of the earpiece or loudspeaker during a conversation (8 steps). Long press in conversation: activate/deactivate the mute feature. |
| 12 | | <ul style="list-style-type: none"> Short press: press on this key to light up the screen when the phone is in idle state. Long press: lock/unlock keypad. |
| 13 | | <ul style="list-style-type: none"> Press on this key to light up the screen when the phone is in idle state. |
| 14 | | <ul style="list-style-type: none"> 3.5 mm, 4-pole jack (TRRS standards: CTIA). |
| 15 | LED | <ul style="list-style-type: none"> Green steady: the phone is on the charger and the battery is fully charged. Red steady: the phone is on the charger and the battery is charging. Slow orange flashing: telephonic event such as unread message, missed call, etc. Rapid orange flashing: incoming call. Slow Red flashing: out of coverage. Rapid red flashing: low battery warning (low battery is signaled when battery level reaches 10%). Put the handset on its charger. Rapid color changing: upgrade version (flashing). |
| 16 | | <ul style="list-style-type: none"> Clip to hook your phone on your belt. You can remove the clip and instead use the cover that is provided in the phone package. |
| 17 | | <ul style="list-style-type: none"> The battery cover. |
| 18 | | <ul style="list-style-type: none"> Wideband earpiece. |
| 19 | | <ul style="list-style-type: none"> Wideband microphone. |

Charging your telephone battery

Place the handset into the support facing you. If you have a dual charger and a spare battery, place a spare battery pack in the back slot, charging contacts down. Push the spare battery forward and downward under the clip to keep it on charge. Plug the USB cable into the AC/DC adaptor. Plug the AC/DC adaptor into the mains power supply.

The AC/DC adaptor is not provided with the set. Please contact your provider for a recommended AC/DC adaptor.

Depending on the configuration of the handset, a beep is emitted when charging begins. The battery status icon flashes and the LED lights up.

Recharge your telephone battery regularly. The telephone can be on or off when recharging the battery. If the telephone is to remain unused or out of its charger for several weeks, remove the battery and store it separately.

The battery charging time is usually less than 3 hours. Charging time depends on the power source where the cable USB is plugged (computer, AC/DC adapter, ...).

The charging time for the spare battery is usually 6 hours.

Status icons

The status icons are displayed on the welcome screen and indicate the status of the telephone.

	Battery charge level ( >  >  > ).
	In charge (Flashing icon).
	New event(s) - callback request, voice mail, text mail, missed call.
	Call diversion activated.
	Vibrate mode active.
	Ringer active.
	Ringer disabled.
	Progressive ringing enabled.
	Loudspeaker on (in conversation).
	Mute on (in conversation).
	Radio reception quality - Normal power mode.
	Radio reception quality - 50 mW Power mode.

You can obtain details on the status icons from the tooltips that appear on the welcome screen when you use the navigator.



MENU icons

	Access MENU. It provides access to all the functions available on your system.
Icons depend on the connected system. Some icons may not be displayed on your phone. All icons are described in their unselected state. When selected, the icons are displayed in purple.	
	Messages Consult and send voice and text messages.
	Call log Access the log of all incoming, outgoing, and missed calls.
	Contacts Manage your personal directory and access the company directory.
	Settings Access the general settings such as auto keys lock, screensaver, dock settings, language, time and date, handset name, etc.
	Audio settings Access the ringing, key sound and warnings settings.
	Install (password protected). Installation.
	Access the calendar.

Call icons

	Making a call.
	Receiving a call.
	Cancel enquiry.

Features

Access the messaging portal. Consult and send voice and text messages.	
Answered incoming calls. Redialing (long press). Send the call.	
Disabling the ringer. End the call.	
Calling from your personal directory (PersSpDial). Calling your caller by name (company directory). Programming your personal directory (PersSpDial).	
calling using speed dial key (long press on the speed-dial key (1 to 9)). Speed dial management (long press on softkey).	
Call from call log (All incoming, outgoing, missed or unanswered calls are displayed in the call log).	
Receiving a second call	
Audio settings (<i>Vibrate/Ring, Ascending ringing, Key sound, Message sound, Coverage warning, Charger warning, Low bat. warning, Headset mode, AGC, Ring Shortcut</i>) Choosing your melody. Adjusting the ringer volume.	
Access the ringer and vibrate adjustment feature.	
Selecting language. Access the handset settings menu (Handset name, Automatic keylock, Screensaver, Dock settings, Auto answer, ...).	
Programming an appointment reminder.	